

**Minutes of the Regular Meeting of the Council
of the Town of Wadena**

Council Chambers, Town Office
102 Main St N, Wadena SK
May 2, 2022

Present Mayor Sara Sobchyshyn
Deputy Mayor Travis Fogg
Councillor Marty Byman
Councillor Marcus Elphinstone
Councillor Ashley Kolach
Councillor Samantha Fehr

Absent Councillor Jordan Theisen

Also Present Chief Administrative Officer, Laurie Rudolph

Order A quorum being present, Mayor Sobchyshyn called the meeting to order at 5:30 pm.

185-22 Adoption of Agenda THAT the agenda be accepted with the following additions:
8.13 Skidsteer Quotes/Bobcat Repair Quote
9.4 Chartered Bus Disposal
9.5 Budget Report
Elphinstone
Kolach

Furthermore, that the agenda be accepted as amended.

Carried

Discussion was held regarding a business incentive proposal.

Managers of Parks and Recreation Karlee Leach and Ryan Baker, Public Works Marshall Zubot, and Transportation Joel Simpson attended the meeting at 6:25 p.m.

186-22 Adoption of Minutes THAT the minutes of the Special meetings of Council held on April 12, 2022 and April 25, 2022, and the Regular meeting of Council held on April 18, 2022 be approved as presented.
Fogg
Elphinstone

Carried

187-22 Correspondence THAT the following correspondence be acknowledged:

- Commissionaires
- SHC 2021 Annual Report

Elphinstone
Fehr

Carried

188-22 Committee Minutes/ Reports THAT the following Committee Minutes and Reports be acknowledged:

- CAO Monthly Activity Report
- MPR Monthly Activity Report
- Central Regional Landfill Waste Management Minutes
- Parkland Regional Library

Fogg
Elphinstone

Carried

Councillor Kolach declared a conflict of interest regarding Water World Industries invoices and left the meeting at 7:24 pm.

189-22 Accounts Payable Cheque Registry THAT payment of cheque #23562 to Water World Industries in the amount of \$1099.84 be approved.
Byman
Fogg

Carried

Councillor Kolach returned to the meeting at 7:25 pm.

<p>190-22 Accounts Payable & Payroll <i>Byman Fogg</i></p>	<p>THAT payment of the accounts represented by cheques #23541 (voided cheque) to #23562 be approved and #1392-Man to #1459-Man totalling \$80,390.51; and payroll vouchers #2492 to #2515 totalling \$30,427.21 be approved as presented and the payment register for all payments attached hereto.</p>	<p><u>Carried</u></p>
<p>191-22 On Site In Cell Sludge Assessment <i>Kolach Elphinstone</i></p>	<p>THAT Scantron Robotics Inc. be contracted to perform an on site in cell sludge assessment in the total amount of \$3,000.00 plus per km for travel for the entry evaluation/consultation sonar survey;</p> <p>Furthermore, that the down payment of \$1500.00 be approved for the booking of the evaluation.</p>	<p><u>Carried</u></p>
<p>192-22 Provincial Court – Proposal for upgrades to Wadena Community Legion Hall <i>Elphinstone Fogg</i></p>	<p>THAT the Provincial Court’s proposal to run SaskTel services, upgrade doors, and reinforce interior office wall of the private storage/office space in the Wadena Community Legion Hall be accepted;</p> <p>Furthermore, that the private storage/office space be exclusively rented to the Provincial Court at a rate of \$100.00 per month.</p>	<p><u>Carried</u></p>
<p>193-22 Nutrien <i>Kolach Byman</i></p>	<p>THAT administration be authorized to write off one of the two kitchen rental invoices to Nutrien in the amount of \$128.75 plus GST, along with any interest the invoice has accumulated.</p>	<p><u>Carried</u></p>
<p>194-22 Wadena Wildcats Invoice <i>Kolach Fehr</i></p>	<p>THAT the Wadena Wildcats invoice be adjusted to remove the Mezzanine Lease Charges of \$450.00 plus GST.</p>	<p><u>Carried</u></p>
<p>195-22 Caft Authorization <i>Elphinstone Fogg</i></p>	<p>THAT Michele Simpson and Brenda Platzke be authorized as users of the Town’s CAFT (customer automated funds transfer) system.</p>	<p><u>Carried</u></p>
<p>196-22 Cheque Reversal <i>Elphinstone Fehr</i></p>	<p>THAT the reversal of cheques 23220 and 23403 be approved;</p> <p>Furthermore, that administration be authorized to VOID Wadena buck cheque numbers 350, 369, 358 and 359.</p>	<p><u>Carried</u></p>
<p>197-22 Crossroads Credit Union – Online Banking Authorization <i>Elphinstone Byman</i></p>	<p>THAT Laurie Rudolph and Anna Lazar be authorized as signors, and Michele Simpson and Brenda Platzke be authorized as delegates of the Crossroads Credit Union online banking account.</p>	<p><u>Carried</u></p>
<p>198-22 Seasonal Employment Letter <i>Fogg Fehr</i></p>	<p>THAT the Letter of Offers for Avery McMartin as Pool Supervision Manager, Azlyn Ekstrom as Lifeguard, Brooke McMartin as Lifeguard, Elizabeth Comfort as Lifeguard, Aiden Harvey as Lifeguard, Bret Haskey as Lifeguard, and Micah Armbruster as Lifeguard be approved.</p>	<p><u>Carried</u></p>

- | | | |
|---|---|-----------------------|
| <p>199-22 Advertising for the Permanent Parks & Recreation Position</p> <p><i>Kolach</i>
<i>Fehr</i></p> | <p>THAT administration holdoff until fall to advertise again for the Permanent Parks & Recreation position.</p> | <p><u>Carried</u></p> |
| <p>200-22 Public Auction – Chartered Buses</p> <p><i>Fogg</i>
<i>Elphinstone</i></p> | <p>THAT the CAO be permitted to authorize Baillie Boys Towing to proceed with listing for public auction the three chartered buses located in their storage facility.</p> | <p><u>Carried</u></p> |
| <p>201-22 Adjourn</p> <p><i>Kolach</i>
<i>Byman</i></p> | <p>THAT the meeting now be adjourned at 9:06 pm.</p> | <p><u>Carried</u></p> |

Mayor

CAO