



# TOWN OF WADENA

## Utility Termination Request Form

I \_\_\_\_\_, **HEREBY REQUEST** termination of utility service at: \_\_\_\_\_.

Effective: \_\_\_\_\_

Please send the final bill to my forwarding address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Signature over Printed Name



**For Office Use Only:**

Account No.: \_\_\_\_\_

Received Date: \_\_\_\_\_ Processed By: \_\_\_\_\_

Work Order Dispatched to: \_\_\_\_\_ Meter Reading: \_\_\_\_\_

**FINAL BILL PROCESSING:**

Outstanding Charge	
Final Bill Charge	
Credit	
Meter Deposit	
<b>TOTAL</b>	

Date Final Bill Notice Printed: \_\_\_\_\_ Date Final Bill Sent: \_\_\_\_\_

Date Refund Cheque Processed: \_\_\_\_\_ Processed by: \_\_\_\_\_