

TOWN OF WADENA

POLICY: General Accounts Receivable Interest Policy		COUNCIL RESOLUTION: Resolution #457-18 Effective: November 20, 2018
DEPARTMENT: Administration	POLICY NUMBER: # P2018-012	Amended Date:

PURPOSE

To encourage prompt payment of invoices issued from the Town.

PROCEDURE

- a. An accounts receivable invoice that is 30 days or more past due (from the date of invoicing) shall be assessed interest at an interest rate of 2% compounded monthly, levied on the first day of each month.
- b. Accounts that are 120 or more days past due at December 31st in any given year shall be added to the tax roll where such is permissible under *The Municipalities Act* or other provincial Act or regulation.
- c. Should an account that is 120 days or more past due be unable to be added to the taxes for the property in question, the amount past due may be written off as uncollectable and sent to a collections agency.
- d. Accounts that are 120 days or more delinquent in payment and have been transferred to taxes or sent to collections may have their account closed and may be required in the future to operate on a pre-paid basis with payment by cash or debit/credit.