

**Minutes of the Committee of the Whole Meeting
of the Town of Wadena**

North Club Room, Wadena Community Legion Hall
254 Main St N, Wadena SK
February 22, 2021

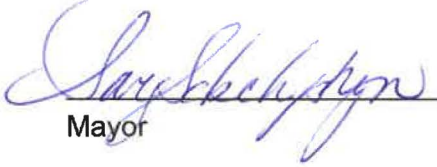
- Present** Mayor Sara Sobchyshyn
Deputy Mayor Travis Fogg
Councillor Marcus Elphinstone
Councillor Alison Squires
Councillor Jordan Theisen
Councillor Samantha Fehr
Councillor Ashley Kolach
- Absent**
- Also Present** Chief Administrative Officer, Jennifer Taylor
Administrative Assistant, Michele Simpson
- Order** A quorum being present, Mayor Sobchyshyn called the meeting to order at 5:56 pm.
- Delegation – J. Christianson** Mr. Christianson was unable to attend the meeting and will be rescheduled.
- Human Resources Definitions Policy Draft** *Recommendation:*
THAT HR-D01 Definitions Policy be adopted as presented.
- Human Resources Performance Evaluation Policy Draft**
- The committee directed changes to section 1 of the policy to add that an informal review will be conducted mid-year.
 - As amended, the committee recommends approval of the policy.
- Recommendation:*
THAT Policy No. HR-EC08 Performance Evaluation Policy be adopted as presented.
- Frozen Utility Service Policy Draft**
- The committee directed changes to section 1 of the policy to clarify that all expenses incurred for thawing or installation of a dripline are the responsibility of the property owner.
 - As amended, the committee recommends approval of the policy.
- Recommendation:*
THAT Policy No. U-003 Frozen Utility Services Policy be adopted as presented.
- Round Table Discussion**
- Councillor Squires provided an update on the 2021 SUMA Resolutions.
 - Councillor Fehr brought forward a suggestion to provide additional public garbage receptacles throughout the community. The committee discussed adding them to facilities and along Pierce Ave near the highschool grounds. The committee directed Administration to price out garbage receptacles, including concrete and metal options.
 - Councillor Theisen reported on a recent Cemetery Committee meeting, advising of the committee's suggestions to have the Town cut the grass in the open area of the cemetery, trading in the tractor for a smaller one, and reviewing the columbarium pricing.
- In-Camera** THAT the current meeting of Committee of the Whole be suspended at 6:45 pm to proceed in camera to discuss confidential matters in accordance with *The Municipalities Act*.
- Parties present included Mayor Sobchyshyn, Deputy Mayor Fogg, Councillor Theisen, Councillor Elphinstone, Councillor Squires, Councillor Kolach, Councillor Fehr, Admin Assistant Simpson and CAO Taylor.*

Admin Assistant Simpson left the meeting at 6:57 pm.

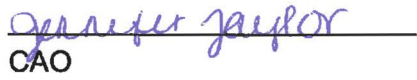
Resume Session THAT the in-camera session concludes at 8:55 pm and the meeting of Committee of the Whole resume.

Rec Centre Kitchen Tender *Recommendation:*
THAT the agreement for Recreation Centre Kitchen Operations be approved as presented and advertised for bids.

Adjourn THAT the meeting be adjourned at 8:56 pm.



Mayor



CAO

Town of Wadena Committee of the Whole

Agenda

February 22, 2021 6:00 p.m.

Wadena Community Legion Hall, 254 Main St N, Wadena SK

1. Call To Order

2. Delegations/Public Hearing

2.1. Delegation - J. Christianson

Documents:

2021.02.11 DELEGATION - J. CHRISTIANSON.PDF

3. Administration Reports

3.1. CAO

3.1.i. Human Resources Definitions Policy Draft

Documents:

2021.02.12 HUMAN RESOURCES DEFINITIONS POLICY DRAFT.PDF

3.1.ii. Human Resources Performance Evaluation Policy Draft

Documents:

2021.02.12 PERFORMANCE EVALUATION POLICY DRAFT.PDF

3.1i. Administration

3.1i.i. Frozen Utility Service Policy Draft

Documents:

2021.02.09 FROZEN UTILITY SERVICES POLICY DRAFT.PDF

4. Council Members Round Table Discussion

4.1. 2021 SUMA Resolutions

Documents:

2021.02.12 2021 SUMA RESOLUTIONS FOLLOW UP.PDF

4.1i. Public Garbage Receptacles

Documents:

2021.02.12 PUBLIC GARBAGE RECEPTACLES.PDF

5. In Camera Items

6. Adjourn