

**Minutes of the Committee of the Whole Meeting
of the Town of Wadena**

North Club Room, Wadena Community Legion Hall

254 Main St N, Wadena SK

February 1, 2021

Present	Mayor Sara Sobchyshyn Deputy Mayor Travis Fogg Councillor Marcus Elphinstone Councillor Alison Squires Councillor Jordan Theisen Councillor Samantha Fehr
Absent	Councillor Ashley Kolach
Also Present	Chief Administrative Officer, Jennifer Taylor Manager of Works & Operations, Alyshia Neuman Community Recreation Coordinator, Jocelyn Holowaty Manager of Finance, Lovely Magnaye Administrative Assistant, Michele Simpson
Order	A quorum being present, Mayor Sobchyshyn called the meeting to order at 5:59 pm.
Highway 35 Speed Zone Evaluation	<ul style="list-style-type: none">• Sergeant Posnikoff of the RCMP was in attendance to speak to speed concerns on the entrances to Wadena and offered to write a letter of support for moving the north speed zone on Highway 35 out further with a longer transition zone.• Sergeant Posnikoff mentioned the RCMP's Annual Performance Plan and requested the Town's input on community issues. A letter will be provided at the next meeting of Council on February 8, 2021. <p><i>Recommendation:</i> THAT Administration submits a request to the Ministry of Highways and Infrastructure to move the north speed zone on Highway 35 out further and create a longer transition zone, and furthermore, that the request be submitted with a letter of support from the RCMP.</p>
Snow Clearing, Removal and Ice Control Policy	<ul style="list-style-type: none">• The committee directed the following revisions to the draft Snow Clearing, Removal and Ice Control Policy:<ul style="list-style-type: none">○ The height of snow ridges be increased from 8 inches to 12 inches in section 1.3.3.3.○ Clarification be provided to indicate that the timeframe for clearing start at the end of the snow event.○ Appendix C be amended to add 2nd priority sidewalk routes on 1st Ave NE and 2nd Ave NE from Main St N to Jim Headington Way, and 5th St NE from Hearn Ave to Kennedy Ave.○ Appendix B be amended to only include the sanding route, and intersections at 6th St NE and Kennedy Ave, 6th St NE and 2nd Ave NE, 1st Ave NE from Main St N and Jim Headington Way, 2nd Ave from 4th St NW to Jim Headington Way, and in front of the post office.• As amended, the committee recommends approval of the policy. <p><i>Recommendation:</i> THAT TS-002 Snow Clearing, Removal and Ice Control Policy be adopted as presented.</p>
Lagoon and Main Lift Station Update	<ul style="list-style-type: none">• The committee received the lagoon and main lift station update as information and discussed the cost of replacing the checks, tri-valve, and pipework.• A suggestion was made to blow out the lagoon line while there is still ice on the lagoon to get a better visual on gravel coming out of the line.• Dredging the lagoon was discussed by the committee.



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| Recreation Centre Kitchen | <ul style="list-style-type: none"> • The committee discussed the options presented and favoured tendering out the kitchen. • The committee would like a thank you to be published in the Council Highlights in <i>Wadena News</i> to acknowledge the Kitchen Auxiliary for their years of volunteer service in Wadena. |
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Recommendation:
 THAT Administration drafts a Recreation Centre kitchen tender package to be presented to Committee of the Whole at their next meeting on February 22, 2021.

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| Human Resources Definitions Policy Draft | The committee requested that HR-D01 Human Resources Definitions Policy be tabled to the next meeting of Committee of the Whole. |
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| Targeted Sector Support Initiative | The committee received the TSS initiative information and discussed the possibility of partnering with other municipalities. |
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| Round Table Discussion | There were no items discussed. |
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Councillor Theisen left the meeting at 7:50 pm and returned at 7:51 pm.

Councillor Fehr and Councillor Elphinstone left the meeting at 7:50 pm to 7:54 pm.

MOF Magnaye and MWO Neuman left the meeting 7:52 pm.

CRC Holowaty and Admin Assistant Simpson left the meeting at 8:14 pm.

Councillor Fehr left the meeting at 8:42 pm and returned at 8:44 pm.

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| In-Camera | THAT the current meeting of Committee of the Whole be suspended at 7:55 pm to proceed in camera to discuss confidential matters in accordance with <i>The Municipalities Act</i> . |
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Parties present included Mayor Sobchyshyn, Deputy Mayor Fogg, Councillor Theisen, Councillor Elphinstone, Councillor Squires, and CAO Taylor.

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| Resume Session | THAT the in-camera session concludes at 9:20 pm and the meeting of Committee of the Whole resume. |
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| Adjourn | THAT the meeting be adjourned at 9:20 pm. |
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 Mayor



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Town of Wadena Committee of the Whole**Agenda**

February 1, 2021 6:00 p.m.

Wadena Community Legion Hall, 254 Main St N, Wadena SK

1. Call To Order**2. Administration Reports***2.I. Highway 35 Speed Zone Evaluation*

Documents:

2021.01.25 HIGHWAY 35 SPEED ZONE REVIEW.PDF

2.II. Snow Clearing, Removal, And Ice Control Policy Draft

Documents:

2021.01.25 SNOW CLEARING, REMOVAL AND ICE CONTROL POLICY
DRAFT.PDF*2.III. Lagoon And Main Lift Station Update*

Documents:

2021.01.26 LAGOON AND MAIN LIFT STATION UPDATE.PDF

2.IV. Recreation Centre Kitchen

Documents:

2021.01.11 RECREATION CENTRE KITCHEN.PDF

2.V. Human Resources Definitions Policy Draft

Documents:

2021.01.25 HUMAN RESOURCES DEFINITIONS POLICY DRAFT.PDF

3. Council Members Round Table Discussion*3.I. Targeted Sector Support Initiative*

Documents:

2021.01.25 TARGETED SECTOR SUPPORT INITIATIVE.PDF

4. In Camera Items**5. Adjourn**