

Minutes of the Committee of the Whole Meeting

of the Town of Wadena

North Club Room, Wadena Community Legion Hall

254 Main St N, Wadena SK

February 1, 2021

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| Present | Mayor Sara Sobchyshyn Deputy Mayor Travis Fogg Councillor Marcus Elphinstone Councillor Alison Squires Councillor Jordan Theisen Councillor Samantha Fehr |
| Absent | Councillor Ashley Kolach |
| Also Present | Chief Administrative Officer, Jennifer Taylor Manager of Works & Operations, Alyshia Neuman Community Recreation Coordinator, Jocelyn Holowaty Manager of Finance, Lovely Magnaye Administrative Assistant, Michele Simpson |
| Order | A quorum being present, Mayor Sobchyshyn called the meeting to order at 5:59 pm. |
| Highway 35 Speed Zone Evaluation | <ul style="list-style-type: none">• Sergeant Posnikoff of the RCMP was in attendance to speak to speed concerns on the entrances to Wadena and offered to write a letter of support for moving the north speed zone on Highway 35 out further with a longer transition zone.• Sergeant Posnikoff mentioned the RCMP's Annual Performance Plan and requested the Town's input on community issues. A letter will be provided at the next meeting of Council on February 8, 2021. |
| | <i>Recommendation:</i> THAT Administration submits a request to the Ministry of Highways and Infrastructure to move the north speed zone on Highway 35 out further and create a longer transition zone, and furthermore, that the request be submitted with a letter of support from the RCMP. |
| Snow Clearing, Removal and Ice Control Policy | <ul style="list-style-type: none">• The committee directed the following revisions to the draft Snow Clearing, Removal and Ice Control Policy:<ul style="list-style-type: none">◦ The height of snow ridges be increased from 8 inches to 12 inches in section 1.3.3.3.◦ Clarification be provided to indicate that the timeframe for clearing start at the end of the snow event.◦ Appendix C be amended to add 2nd priority sidewalk routes on 1st Ave NE and 2nd Ave NE from Main St N to Jim Headington Way, and 5th St NE from Hearn Ave to Kennedy Ave.◦ Appendix B be amended to only include the sanding route, and intersections at 6th St NE and Kennedy Ave, 6th St NE and 2nd Ave NE, 1st Ave NE from Main St N and Jim Headington Way, 2nd Ave from 4th St NW to Jim Headington Way, and in front of the post office.• As amended, the committee recommends approval of the policy. |
| | <i>Recommendation:</i> THAT TS-002 Snow Clearing, Removal and Ice Control Policy be adopted as presented. |
| Lagoon and Main Lift Station Update | <ul style="list-style-type: none">• The committee received the lagoon and main lift station update as information and discussed the cost of replacing the checks, tri-valve, and pipework.• A suggestion was made to blow out the lagoon line while there is still ice on the lagoon to get a better visual on gravel coming out of the line.• Dredging the lagoon was discussed by the committee. |

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| Recreation Centre Kitchen | <ul style="list-style-type: none"> • The committee discussed the options presented and favoured tendering out the kitchen. • The committee would like a thank you to be published in the Council Highlights in <i>Wadena News</i> to acknowledge the Kitchen Auxiliary for their years of volunteer service in Wadena. |
| | <p><i>Recommendation:</i> THAT Administration drafts a Recreation Centre kitchen tender package to be presented to Committee of the Whole at their next meeting on February 22, 2021.</p> |
| Human Resources Definitions Policy Draft | The committee requested that HR-D01 Human Resources Definitions Policy be tabled to the next meeting of Committee of the Whole. |
| Targeted Sector Support Initiative | The committee received the TSS initiative information and discussed the possibility of partnering with other municipalities. |
| Round Table Discussion | There were no items discussed. |
| | <i>Councillor Theisen left the meeting at 7:50 pm and returned at 7:51 pm.</i> |
| | <i>Councillor Fehr and Councillor Elphinstone left the meeting at 7:50 pm to 7:54 pm.</i> |
| | <i>MOF Magnaye and MWO Neuman left the meeting 7:52 pm.</i> |
| | <i>CRC Holowaty and Admin Assistant Simpson left the meeting at 8:14 pm.</i> |
| | <i>Councillor Fehr left the meeting at 8:42 pm and returned at 8:44 pm.</i> |
| In-Camera | THAT the current meeting of Committee of the Whole be suspended at 7:55 pm to proceed in camera to discuss confidential matters in accordance with <i>The Municipalities Act</i> . |
| | <i>Parties present included Mayor Sobchysyn, Deputy Mayor Fogg, Councillor Theisen, Councillor Elphinstone, Councillor Squires, and CAO Taylor.</i> |
| Resume Session | THAT the in-camera session concludes at 9:20 pm and the meeting of Committee of the Whole resume. |
| Adjourn | THAT the meeting be adjourned at 9:20 pm. |


 Mayor


 CAO

Town of Wadena Committee of the Whole**Agenda**

February 1, 2021 6:00 p.m.

Wadena Community Legion Hall, 254 Main St N, Wadena SK

1. Call To Order**2. Administration Reports****2.I. Highway 35 Speed Zone Evaluation**

Documents:

2021.01.25 HIGHWAY 35 SPEED ZONE REVIEW.PDF

2.II. Snow Clearing, Removal, And Ice Control Policy Draft

Documents:

2021.01.25 SNOW CLEARING, REMOVAL AND ICE CONTROL POLICY DRAFT.PDF

2.III. Lagoon And Main Lift Station Update

Documents:

2021.01.26 LAGOON AND MAIN LIFT STATION UPDATE.PDF

2.IV. Recreation Centre Kitchen

Documents:

2021.01.11 RECREATION CENTRE KITCHEN.PDF

2.V. Human Resources Definitions Policy Draft

Documents:

2021.01.25 HUMAN RESOURCES DEFINITIONS POLICY DRAFT.PDF

3. Council Members Round Table Discussion**3.I. Targeted Sector Support Initiative**

Documents:

2021.01.25 TARGETED SECTOR SUPPORT INTIATIVE.PDF

4. In Camera Items**5. Adjourn**