

Community & Economic Development Update

Town of Wadena | Regular Town Council Meeting | June 3, 2019 | Submitted by: Jennifer Taylor

Business Licence

There are two discretionary use home occupation applications on the agenda tonight. There will be one at the June 18, 2019 meeting, and one at the July 15, 2019 meeting.

Building and Development Permits

There is one permit application for a garage for discretionary use consideration on tonight's agenda. I have two new building permits and a demolition permit under review. There have been no new permits issued since the last meeting.

Budget

Administrative staff continue to prepare budget documents. We are putting together the numbers and scenarios with the assistance of the various departments. Finance Committee meeting dates have been set for June 12, 19 and 27 at 4pm.

Fire Ban in Effect

Under P2019-003 Fire Ban Policy, a total fire ban was put into effect on May 30 for Town of Wadena at the request of both the RCMP and the Fire Chief of the Wadena and District Fire Association due to extremely dry conditions. For the duration of the ban, no open fires are permitted. Public notice was provided through the Town's Alert notification system and an ad is in *Wadena News* this week.

Training

Munisoft PubWorks – On May 27 I attended a training course with Lovely in Regina for Munisoft's PubWorks program. This was timely as we are working to implement the recommendations of our Auditors, which include inputting the data from the TCA spreadsheet to the PubWorks program as well as the Condition Assessment and Inventory information complete by Associated Engineering. In the future, we will have requirements to maintain a complete asset register. This is a considerable undertaking, as the Town has over 500 assets.

First Impressions Site Visit

On May 29, I travelled to Biggar for the day with three community volunteers to complete the site visit for the First Impressions Community Exchange. Biggar visited Wadena earlier in May. The two communities will summarize their findings and prepare presentations over the summer, then present the findings in the fall.

Vacation Request

June 14, 28

July 2-5, 19

Aug 19-23

Public Works Report

The new hydrant on 3rd St SW was installed Thursday/Friday last week. A new curb stop was installed at Dashney's. Dashney's original line was tied into the 2" line that went to the former chicken barn. Dashney's line is now tied in directly to the main. The line to the chicken barn has been disconnected. Line flushing from the new hydrant was done this morning and a PDWA remains in effect for the SW area.

A sewer leak at the Sportsgrounds was reported on Friday last week. The line was repaired the same day.

Joel has been street sweeping, grading, and repairing potholes. We are prepping for dust control application on Tuesday, June 11. To bring the roads up to standard, we need authorization for 200-300 yards of gravel at \$26 per yard.

There is still a leak at the corner of 2nd St NW and 2nd Ave NW. Both the valve and hydrant are leaking and need to be replaced. At 2nd St NW and Hwy 5 there is a valve that needs to be replaced as it can't be shut off and is located where is to occur. We have parts in stock for these repairs but need to ordering more valves.

The Main Street valve replacement will begin after the repairs on 2nd St NW. We need to order in two 8" valves, six 6" valves, six 6" Ecoat epoxy restraint and accessories, and three 8" Smith Blair pipe joiners for the Main St project.

Marshall has been working in the WTP. There were issues at the WTP as a result of filling the pool. There have been a number of communication failures with the SCADA system. Each time a notification comes in we must inspect the facilities. There is likely a SaskTel line issue causing the communication failures.

Marshall has been working on changing water meters. There are approximately 80 old style meters that need to be changed to RF. Of these, there are approximately 15 that we are unable to get readings from, there are 5 that need new curb stops so that water can be turned off in order to change the meter. The meter reader for pads and plugs (old-style) is on its last legs. Reading those meters is by hand or homeowner and is very time consuming for both Public Works and Lovely.

We need to put a wind sock up at the airport but have no way to reach 40 ft high. We are looking for a unit to rent. Parks and Rec could also use a unit to change lights at the rink and clean eaves troughs at the hall.

We met with MDSI on May 23 to start planning the installation of the fire suppression line to the Aylesbury House on the corner of Main St S and Hwy 35.

We are working with the Health Authority on installation of a fire hydrant on the hospital site.