

Community & Economic Development Update

Town of Wadena | Regular Town Council Meeting | May 21, 2019 | Submitted by: Jennifer Taylor

Business Licence

We have received three home occupation discretionary use applications since the last meeting. Two will be before Council for the June 3, 2019 meeting, and one at the June 18, 2019 meeting.

Building and Development Permits

I have received one permit application for a garage which requires discretionary use consideration of Council. This application will be before Council for the June 3, 2019.

The following permits have been issued since the last meeting:

B#06-19	960 Pierce Ave	Basement, deck & attached garage for single family dwelling to be moved in
B#07-19	57 2 nd St NE	Deck
B#08-19	54 3rd St NE	Deck
D#02-10	57 3 rd St NE	Demolition of shed/garage

Commissionaires

I am working to get things in order for the Commissionaire to start bylaw enforcement work in Wadena starting in June. One of the officers that will be serving Wadena has already stopped in and done a drive around the community. I've attached a draft public notice for communication to the public about this new service and a draft letter of appointment for council's input on the bylaws to be enforced.

Budget

Administrative staff continue to prepare budget documents. We are putting together the numbers and scenarios with the assistance of the various departments and will set up meetings with Council for review in the coming weeks.

Meetings

Case Management Conference – I attended two Case Management Conferences at the Provincial Courthouse in Wynyard on May 13 on behalf of the Town. Details on the legal cases will be provided in camera.

SHA Health Networks Presentation - I attended a Saskatchewan Health Authority presentation in Wadena on May 15 provided by Kelly Tokarchuk on Health Networks. Statistical data was presented to inform service needs in our region.

Staff Meeting – A full staff meeting was held on May 16 to introduce new staff and provide updates from various department. Staff discussed and confirmed details for the Clean Up Week May 21-25.

Directors Meeting – Jordan, Chad and I met on May 16 to review the action item list from the last meeting and pick up where Garrett left off.

Upcoming

- May 23 Meeting with MDSI regarding installation of fire suppression line
- May 27 Munisoft PubWorks Training (with Lovely) – Regina
- May 29 First Impressions Site Visit – Biggar

DRAFT

**TOWN OF WADENA
NOTICE
BYLAW ENFORCEMENT OFFICERS**

Public notice is hereby given to inform the citizens of Wadena and area that the Town of Wadena has hired the Commissionaires South Saskatchewan to enforce the bylaws for the Town of Wadena. The contract will commence June 1, 2019 for a period of five months to October 31, 2019.

The Commissionaires will be easily identifiable as they will be wearing uniforms and driving identifiable decal vehicles. The Commissionaires will have full authority to enforce the bylaws of the Town of Wadena.

Although the Commissionaires purpose will be to enforce our bylaws, the initial period will be more education than enforcement. Citizens of Wadena will be given ample opportunity to comply with Town bylaws; however, compliance with our bylaws will be required. Copies of these Bylaws are available at our office or on our website. Failure to comply with bylaws could result in further action taking place including such steps as issuing an “Order to Remedy”, fines, and compliance completed by the Town of Wadena with the costs being charged to the bylaw offender.

The Commissionaires are being hired to serve the citizens of Wadena and should be treated with respect.

Issued at the Town of Wadena this 22nd day of May, 2019.

Chief Administrative Officer

DRAFT

May 22, 2019

Commissionaires South Saskatchewan
122 Albert Street
Regina, SK S4R 2N2

RE: Bylaw Enforcement

The Town of Wadena gives the Commissionaires South Saskatchewan full authority to enforce the following bylaws, and any amendments thereto, within Town limits from June 1st to October 31st 2019.

Copy of Council’s motion dated April 16, 2019 is attached.
This authority also applies to any renewal contracts.

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| 04-2018 – Business License Bylaw | 02-2007 – Building Bylaw |
| 10-2002 – Noise Bylaw | 06-2011 – General Penalty Bylaw |
| 05-2014 – Fence and Town-owned Property Bylaw | 04-2004 – Traffic Bylaw |
| 02-1987 – Zoning Bylaw | 08-2005 – Nuisance Abatement Bylaw |
| 16-1994 - Open-Air Fire Bylaw | 05-2005 - Litter Control Bylaw |

The primary contact for the Town of Wadena is Jennifer Taylor, the Interim Chief Administrative Officer.

Yours truly,

Chief Administrative Officer

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