

**Minutes of the Regular Meeting of the Council
of the Town of Wadena**

Council Chambers, Municipal Office
102 Main Street, Wadena, SK

May 6, 2019

Present	Mayor, Greg Linnen Councillor Sara Sobchyshyn Councillor Shelley Fitch Councillor Conrad Eliason Councillor Kelly Tokarchuk (5:04pm) Director of Parks & Rec Chad Glasser Interim Chief Administrative Officer, Jennifer Taylor
Regrets	Councillor Jody Christianson Councillor Greg Chaykowski
Order	A quorum being present, Mayor Linnen called the meeting to order at 5:01 PM.
144-19	Agenda <i>Fitch</i> <i>Eliason</i>
	THAT the May 6, 2019 agenda be approved as presented moving correspondence up to follow the delegation, and a copy of the agenda attached hereto. <p style="text-align: right;"><u>Carried</u></p>
	Delegation <i>T. and T. Fogg appeared before Council to discuss their request for compensation as a result of a water main break in front of their property that cause flooding to the residence.</i>
145-19	Correspondence <i>Tokarchuk</i> <i>Fitch</i>
	THAT we recognize the following correspondence and it be disposed of or filed accordingly and administration send replies as indicated: <ul style="list-style-type: none">• S. Turnbull – provide response indicating upcoming maintenance measures• Pillar Systems - acknowledged <p style="text-align: right;"><u>Carried</u></p>
146-19	Accounts Payable <i>Eliason</i> <i>Tokarchuk</i>
	THAT payment of the accounts represented by cheques #21396 to #21428, online payment vouchers #238-Man totalling \$28,772.33 and payroll and contract direct deposit vouchers #795 to #837 totalling \$43,151.84 be approved as presented and the payment registers attached hereto. <p style="text-align: right;"><u>Carried</u></p>
147-19	Bank Reconciliation <i>Tokarchuk</i> <i>Sobchyshyn</i>
	THAT the bank reconciliation report as at March 31, 2019 be approved as presented. <p style="text-align: right;"><u>Carried</u></p>
148-19	Minutes <i>Eliason</i> <i>Fitch</i>
	THAT the minutes of the regular meeting held April 16, 2019 be approved as presented. <p style="text-align: right;"><u>Carried</u></p>
149-19	Fogg Compensation Request <i>Tokarchuk</i> <i>Eliason</i>
	THAT the compensation request from the Fogg's be tabled until after Council has met with SUMAssure. <p style="text-align: right;"><u>Carried</u></p>
150-19	Library Caretaking Tender <i>Tokarchuk</i> <i>Sobchyshyn</i>
	THAT the submitted bids from Tasha Jack, Allan & Bonny Vellacott, Cara Elphinstone, Fara Hals-Pinfeld and Amber Mayer be recognized and thanked for their submissions and the library caretaking tender be awarded to Fara Hals-Pinfeld for a one-year term. <p style="text-align: right;"><u>Carried</u></p>

151-19	Town Office Caretaking Tender <i>Fitch</i> <i>Sobchyshyn</i>	<p>THAT the submitted bids from Tasha Jack, Cara Elphinstone, Fara Hals-Pinfold, and Leslie & Lovely Magnaye be recognized and thanked for their submissions and the Town office caretaking tender be awarded to Leslie and Lovely Magnaye for a two-year term.</p> <p style="text-align: right;"><u>Carried</u></p>
152-19	Compost Collection Tender <i>Eliason</i> <i>Tokarchuk</i>	<p>THAT the submitted bids from Northern Eavestroughing & Construction, Cara Elphinstone, Mark & Marvin Magnaye, Marty Byman, Curtis Kwasnitza, Eugene Blaski and Liza MacNeil be recognized and thanked for their submissions and the compost tender be awarded to Cara Elphinstone for a one-year term.</p> <p style="text-align: right;"><u>Carried</u></p>
153-19	Perry Drive Playground <i>Tokarchuk</i> <i>Fitch</i>	<p>THAT the proposal from 1 Stop Playgrounds Ltd. for \$20,260 plus tax for playground equipment and supervised installation on Perry Dr be approved with the understanding that the volunteer group will continue to fundraise until \$15,260 has been raised.</p> <p style="text-align: right;"><u>Carried</u></p>
154-19	Rec Centre Concession Tender <i>Tokarchuk</i> <i>Sobchyshyn</i>	<p>THAT the Wadena Recreation Centre Concession Tender for the 2019-20 operating season be approved as presented subject to the minor edits discussed and advertised.</p> <p style="text-align: right;"><u>Carried</u></p>
155-19	Suspend Tax Enforcement – Roll 427 <i>Eliason</i> <i>Tokarchuk</i>	<p>THAT due to the payment plan proposal submitted by the property owner, Administration shall temporarily suspend enforcement proceedings on Lot 2, Block 41, Plan 60H03629 subject to ongoing review by Council.</p> <p style="text-align: right;"><u>Carried</u></p>
156-19	Committee and Other Reports <i>Sobchyshyn</i> <i>Eliason</i>	<p>THAT the following committee reports be recognized and received and any copies filed or disposed of as necessary:</p> <ul style="list-style-type: none"> • Animal Control Report • CRLWMA • Public Works Committee <p style="text-align: right;"><u>Carried</u></p>
157-19	Landfill Levy <i>Tokarchuk</i> <i>Fitch</i>	<p>THAT the 2019 Landfill Levy be authorized for payment and that approval to pay in installments be requested of the CRLWMA Board.</p> <p style="text-align: right;"><u>Carried</u></p>
158-19	Administrative Reports <i>Fitch</i> <i>Tokarchuk</i>	<p>THAT the following administrative reports be acknowledged, and any copies filed or disposed of accordingly:</p> <ul style="list-style-type: none"> • Director of Parks & Rec • Public Works • Deputy CAO – CED Update <p style="text-align: right;"><u>Carried</u></p>
159-19	Recreation Rates & Use Policy Amendment <i>Sobchyshyn</i> <i>Tokarchuk</i>	<p>THAT the 2017-008 Recreation Rates & Use Policy be amended to clarify and add the following:</p> <ul style="list-style-type: none"> • The fee for Private Swimming Lessons is as follows: <ul style="list-style-type: none"> ○ \$20 per 30-minute lesson ○ \$30 per 45-minute lesson ○ \$45 per 60-minute lesson • Aquatic Centre Season Passes are for immediate family only to a maximum of 4 people, and each additional family member is \$25 to a maximum of 2. • Private pool bookings can only be reserved between afternoon and evening public swim times and must be made at least one week in advance. • The Wadena Aquatic Centre capacity is 100 people. There must not be more than 100 people within the fence; and • Swimming Lesson policies as presented. <p style="text-align: right;"><u>Carried</u></p>

160-19	Playground Inspector Recertification <i>Tokarchuk Eliason</i>	THAT the Town cover the cost of Chad Glasser's recertification as a certified playground inspector.	<u>Carried</u>
161-19	Go Past 8:00pm <i>Fitch Sobchyshyn</i>	THAT the Council meeting be permitted to go past 8:00pm.	<u>Carried</u>
162-19	Aquatic Centre Policies <i>Sobchyshyn Tokarchuk</i>	THAT Policy 2-2009 Pool – Safety Issues be repealed AND THAT Policy 214-2012 Pool – Age Restrictions Parents/Guardians Required be amended as presented.	<u>Carried</u>
163-19	First Aid & CPR Training <i>Fitch Tokarchuk</i>	THAT two staff members from Parks & Recreation and two staff members from Public Works & Utilities be authorized to attend First Aid & CPR training.	<u>Carried</u>
164-19	Infrastructure Inventory & Condition Assessment Scope Change <i>Tokarchuk Sobchyshyn</i>	THAT the scope change received from Associated Engineering for the Infrastructure Inventory & Condition Assessment be approved.	<u>Carried</u>
165-19	Sign Corridor Application <i>Eliason Sobchyshyn</i>	THAT the Sign Corridor Application received from the Kelvington-Wadena Constituency office be approved.	<u>Carried</u>
166-19	Fire Ban Policy <i>Tokarchuk Sobchyshyn</i>	THAT Administration be authorized to prepare a Fire Ban policy allowing the CAO to prohibit fires within the Town when in the opinion of the Fire Chief of the Wadena & District Fire Association, the prevailing environmental conditions give rise to an increase risk of a fire running out of control.	<u>Carried</u>
	Media	<i>Andy Labdon – Wadena News: Left prior to question period</i>	
167-19	In-Camera <i>Sobchyshyn Tokarchuk</i>	THAT we suspend the current meeting of council to proceed in camera as a Committee of the Whole to discuss personnel and legal matters.	<u>Carried</u>
168-19	Resume Session <i>Tokarchuk Sobchyshyn</i>	THAT we end our in-camera session as a Committee of the Whole and resume the regular meeting of Council in progress.	<u>Carried</u>
169-19	Adjourn <i>Tokarchuk</i>	THAT the meeting be adjourned at 9:36 p.m.	<u>Carried</u>

Mayor

CAO