

Hall Committee Meeting
Council Chambers
April 9, 2019
Present: Kelly, Sara, Greg, Chad, JoAnna

Went over notes from last meeting (February 25, 2019):

- Walter Fielding will build a trophy case for Wadena School of Dance
- Ask Pepsi for another machine for the Pool so the one at the Hall doesn't have to be moved
- Grills at the Hall need to be sandblasted (one of the body shops in town could do that)
- The countertop in the bar should be changed at the same time as the kitchen countertops are changed
- Don't start countertop replacement until after the budget is approved
- Chad to talk with Dave at the Co-op at to labor costs for countertop installation

Storage room rental fees start September 1, 2019. Cadets will probably have the hardest time with it but it will force them to go through their stuff. Chad to strongly suggest to the groups that have stuff under the stage to get rid of it.

Chad to send a letter ASAP to regular user groups re: hall rental fees and storage room fees.

The plaque with electrician's tape over the plates in the Hall lobby should be replaced with a smaller plaque that only fits the plates that have names on them. Chad to talk to Don Auchstaetter.

There is a desperate need for replacement of the backsplash behind the urinals in the men's bathroom.

When the men's bathroom sinks are replaced, look into the freezing water line.

The screens on the bathroom sink faucets should be left off to see if that helps with the water pressure.

All of the Parks & Rec Department including Chad are stripping and waxing the Hall floors beginning April 22. Should take 10 days.

Chad is to work with Pat Casement to move speakers to prevent feedback when using the microphone.

Replace the stairs at the back of the Hall with a ramp. Chad to speak with Elden from the hospital for ideas as to how to get this done.

The generator at the Hall needs to be reset after 3 consecutive power outages. Chad to be sure all staff knows how to do this. Also put step by step directions in the mechanical room.

Michelle has requested some help for big set ups.

Chad to work on scheduling changes to make it more agreeable for staff.

Chad to email Rambo's contract to Greg, Sara & Kelly.

Chad to start having more frequent staff meetings and to take notes at these meetings.

Kelly suggested to Chad having daily meeting with staff and OVERcommunicate (if you think that's enough communication, it should be 7 times more).

Greg suggested to Chad to communicate with staff more in a way of asking instead of telling which would generate 2-way communication and make the staff feel more like team members.

Committee would like to have these Hall Committee meetings on a monthly basis.

Next meeting tentatively scheduled for May 9th, 2019.