

Emergency Measures Organization

Town of Wadena

Minutes

March 28, 2018 at 5:00 pm

Present: Pat Casement - EMO Coordinator
Alison Squires - EMO Communications
Sgt. Brandon Jespersen - RCMP
Carter Narfason - Wadena & District Fire Association
Chad Glasser - Town of Wadena
Lovely Magnaye - Town of Wadena, EMO Secretary
Bonnie Wallin - EMO Social Services
Hank (Henry) Korchalo - Mallard Diversified Services Inc.
Dennis Hoffart - Sasktel
Marty Byman - Weneeda Park Lodge
Heather Scheidt - Traffic Safety

Meeting started at 5:00pm.

Old Business

**Update on
Computerized Manual
– Work in Progress**

Lovely said we need the participation of everybody to come up with the procedures on specific events/incidents. She is currently working on the fan-out.

Allison said she can update the old one and will email what she has to Lovely.

Pat would like to have a page for EMO and Search and Rescue in the Town's website. Pat also mentioned to clarify with the Town the after-hours emergency procedure ("how to") and contact number.

Traffic Safety Course

Hank said there are two (2) courses being done in Saskatoon each year. He said he look for some courses and Chad will take it to the Council.

**Emergency Power
wiring for EOC**

Garrett is not present but he said last year it will be a Spring project for 2019.

**Phone for the Council
Chamber**

Lovely said a regular phone line was installed last year for the EOC. The phone number is 306-338-2079.

Succession Planning

Tabled for the next meeting when Town's CAO is present.

**Radio Tower
Relocation (Museum
Reconsidering)**

*Tabled. Both Garrett and Shelley are not present.
Last year, the option to move this to the Town Office roof top was discussed.*

SaskAlert Training

No one is up to date. Lovely will contact SaskAlert to reactivate credentials.

Economic Recovery Plan – Post Disaster

Hank said there are Mental Health Workshops that we can attend to but there is no committee yet established for EMO.

Bonnie said Legion has contacted church groups if they can provide food in case of emergency. She also asked the restaurants but they said they do not have enough stocks. Mallard is the only one in town that stocks food.

Marty said he can ask Tamara if they have stocks that could provide supplies.

Bonnie also said we can contact the Hutterite Colony in Quill Lake and Duane Sweatman, Wadena Meat Processors for other options.

Bonnie also mentioned about the Food Handlers Certification. Lovely added that we can host a Food Safety Course in Wadena if there will be enough interest.

Update on STARS landing pad

Carter said he requested the town to install the extra rig mats in the landing area to make the pad bigger.

Notification

The Town through the website has the capability to send alerts to residents who subscribe to their system. This may be use by the EMO in case of emergency.

Dennis suggested to talk to Civic Plus if they can change the phone number to Town of Wadena Alerts.

New Business

Incident Reports

- 1) Water Outage and Water Break
- 2) Ammonia leak from the condenser tower at the Recreation Centre

Sask Coroners Service – Mass Fatality Plan

Pat said that there has been a recommendation to create a mass fatality plan and that the Saskatchewan Health Authority review how it identifies the dead and injured in such an event.

We currently do not have one in placed. Carter said he will gather some information on this.

EOC established PTSD committee from responders

Wadena EMO established their PTSD Committee with the following members:

- Hank Korchalo – Search and Rescue
- Bonnie Wallin/Claire Enright – Royal Canadian Legion
- Carter Narfason – Wadena & District Fire Department
- Brandon Jespersen - RCMP

Financials

Pat asked Lovely to talk to Jen or the next CAO to discuss reserves for emergencies during Council’s budget meeting.

Roundtable Discussions

Dennis discussed that the “whole home transfer switching” can be done for the Community Legion Hall.

Sgt Jespersen said the RCMP is full-staffed by April 2019.

Meeting adjourned at 6:00pm.

Next Meetings September 26, 2019 and January 24, 2020 5:00 pm at the Town Office