

**Wadena Van Corporation AGM**  
**Minutes of the Meeting held**  
**March 27, 2019**  
**Wadena Senior Citizens' Drop In Centre**

Board members in attendance: Chairperson Pat Nakrieko, Fundraising Sharon Bell, Treasurer Connie Anderson, Directors Nick Kaweski, Richard Ueland, Garry Weigel, Doug Fitch, Shelley Fitch. Van Driver: Lynn Gradin, Van Administrator Lovely Magnaye, RM Reps Morris Kiland, Dwayne Nakrayko (regrets)

1. **Call to Order:** Chairperson Nakrieko called the meeting to order at 6:50 p.m.
2. **Agenda:** Add 10.b) Board Members Liability Insurance. Combine item 6. Ridership Report with item 9. Van Admin Report.  
Nick Kaweski/Doug Fitch that the agenda be accepted as amended. CD
3. **Minutes from 2018 annual general meeting:** Sharon Bell/Bev Mychan that the minutes of last year's Annual General Meeting, held March 21, 2018, be approved as presented. CD
4. **Chairperson's report:** Pat Nakrieko reported that the van corporation had a busy year. Many fundraising events were held. The garage foundation has been shifting, causing problems with the big door. Plans are to build a new foundation. Former van administrator, Mary Rose Kulyk, resigned after 22 years of service and she is thanked for her many years of dedicated service. Lovely Magnaye is our new administrator. The board are to be commended for their service, and their time and effort are greatly appreciated. Pat's full report is attached.  
Pat Nakrieko/Diane McMartin – that the Chairperson's Report be accepted as presented. CD
5. **Financial report:** Connie Anderson went over the audited financial report. The report showed that the Corporation's 2018 income was \$75,430.86, the expenses were \$83,580.69 with a bank balance at December 31, 2018 of \$17,251.27. Connie's full report is attached.  
Connie Anderson/Florence Carbo – that the financial report be accepted as presented. CD
6. **Drivers' Van Maintenance report:** Lynn Gradin reported on van maintenance. There were some repairs to the garage door, two oil changes were done, and two new tires were put on. A van inspection was done, and a heater switch/gear shift were repaired.  
Lynn Gradin/Doug Fitch – that the Drivers' Van Report be accepted as presented. CD
7. **Fundraising Committee report:** Sharon reported that the van fundraising events this year included Farmer's Market luncheons, a concert, and the students held smokie sales where the Wadena Coop donated condiments and pop and also provided space on their parking lot. We have seen a decrease in grant money, so fundraising has become very important. Some research has been done into how other communities fund their vans. We have received some very welcome donations. A big thank you to the community for their support and assistance with the van's fundraising efforts. Sharon's full report is attached.  
Sharon Bell/Garry Weigel - that the Fundraising Committee Report be accepted as presented. CD
8. **Van Administrator's Report/Dispatcher's Ridership Report:** Lovely Magnaye did a power point presentation which unveiled the new van logo, which displays the van corp's commitment to "connect, serve, care and help" the community. The van travelled a total of 9,089.5 kilometres in 2018, and a report was given on ridership and trips. The van corporation has received the 2019 Transit Assistance for People with Disabilities (TAPD) grant in the amount of \$5,220.00. The Canada Summer Job Grant has been applied for. To raise awareness, Lovely has created a

Facebook page, and the students created a web page last year. Her upcoming plans include reviewing the Constitution and Bylaws and the Policy manual, as well as the lease agreement with the Town of Wadena; preparing an employee package for the summer students; and updating the driver's list and completing the SGI requirements. She is also making a pamphlet to include in the "Welcome to Wadena Package" that is distributed to new residents, and wants to establish relationships with surrounding towns, and will prepare programs and activities. She will continue to look into applying grants, donations and sponsorships. Lovely also reminded everyone about the "Save a Buck a Ride" punch cards that are available, and thanked the Wadena News for printing them. Lovely's full report is attached.

Lovely Magnaye/Sharon Bell – that the Dispatcher's Ridership report and the Van Administrator's report be accepted as presented. CD

**9. New Business:**

- a) Board nominations: none forthcoming
- b) Board Member Liability Insurance: Lovely reported that she has been looking into liability insurance. It has come to light that board members are not covered by the Town's liability insurance, as the van corporation is considered a separate entity (much as the Town and Country Fair Board). However, drivers and Town reps are covered. She spoke with SGI, and was given information on what was needed to apply to member liability insurance, which can be attached to the auto pak policy, lowering the cost. She is in the process of getting all the information together.

**10. Adjournment:** Pat Nakrieko at 7:35 p.m.

Thank you to Richard and Janette Ueland for collecting the donated door prizes. Draw winners were:

- Three \$15.00 gift certificates (donated by Wadena Bakery): Alison Squires, Edith Rud, Sonya Lipka
- Outdoor solar lantern (donated by Wadena Coop Hardware): Doug Fitch
- Fishing Rod (donated by E & K Trophy): Morris Kiland