

**Minutes of the Regular Meeting of the Council
of the Town of Wadena**

Council Chambers, Municipal Office
102 Main Street, Wadena, SK
March 19, 2019

Present	Mayor, Greg Linnen Councillor Sara Sobchyshyn Councillor Kelly Tokarchuk Councillor Shelley Fitch Director of Parks & Rec Chad Glasser Director of CED Jennifer Taylor Chief Administrative Officer, Ferne Hebig
Regrets	Councillor Conrad Eliason Councillor Greg Chaykowski Councillor Jody Christianson Director of Public Works Garrett Cull
Delegation	<i>Delegation from Associated Engineering presented to Planning & Development Committee prior to Council meeting.</i>
Order	A quorum being present, Mayor Linnen called the meeting to order at 6:08 PM.
072-19	Agenda <i>Tokarchuk Fitch</i> THAT the March 19, 2019 agenda be approved and a copy of the agenda attached hereto. <u>Carried</u>
073-19	Accounts Payable <i>Tokarchuk Fitch</i> THAT payment of the accounts represented by cheques #21307 to #21332, online payment vouchers #198-Man to #205-Man totalling \$125,607.48 and payroll and contract direct deposit vouchers #7396 to #754 totalling \$20,046.75 be approved as presented and the payment registers attached hereto. <u>Carried</u>
074-19	Financial Statement <i>Sobchyshyn Tokarchuk</i> THAT the unaudited financial statement including accounts receivable as at Feb 28, 2019 be approved and a summary attached hereto. <u>Carried</u>
075-19	Minutes <i>Tokarchuk Fitch</i> THAT the minutes of the regular meeting held March 4, 2019 be approved as presented. <u>Carried</u>
076-19	Abate Town Property Tax <i>Tokarchuk Sobchyshyn</i> THAT we abate the taxes owing on town-owned property located at Lots 27 to 28 Block 15 C2572 at 42 2 nd Street SW. <u>Carried</u>
077-19	Tax Enforcement – Title Proceedings <i>Tokarchuk Sobchyshyn</i> THAT administration be authorized to begin the proceedings to take title to the following properties in arrears: <ul style="list-style-type: none">• Lot 21, Block 1, Plan C2572• Lot 1, Block 3, Plan C2572• Lot 2, Block 42, Plan 60H03629• Lot 7, Block 10, Plan P1509• Lot 8, Block 13, Plan 1509• Lot 9, Block 13, Plan 1509• Lots 10-11, Block 13, Plan P1509• Lot PTN 8, Block 28, Plan BC6483• Lot 13, Block 29, Plan BC6483

AND FURTHERMORE THAT due to substantial on-going
payment activity on the following accounts, administration
shall temporarily suspend enforcement proceedings on the
following properties subject to ongoing review by Council:

- Lot 10, Block 24, Plan G320
- Lot 10-11, Block 20, Plan 1509
- Lot 27, Block 19, Plan C2572

Carried

078-19	Museum Wireless <i>Sobchyshyn Fitch</i>	THAT administration be authorized to purchase and install a wireless router at the Museum for Wi-Fi access.	<u>Carried</u>
079-19	Committee and Other Reports <i>Tokarchuk Sobchyshyn</i>	THAT the following committee reports be recognized and received and any copies filed or disposed of as necessary: <ul style="list-style-type: none"> • Museum Minutes 	<u>Carried</u>
080-19	Administrative Reports <i>Tokarchuk Fitch</i>	THAT the following administrative reports be acknowledged, and any copies filed or disposed of accordingly: <ul style="list-style-type: none"> • Director of Parks & Rec • Deputy CAO – CED Update • CAO (Verbal) 	<u>Carried</u>
081-19	Appointment <i>Tokarchuk Fitch</i>	THAT in under the provisions of our Administrative Succession Plan Policy we hereby appoint Jennifer Taylor, Deputy CAO as interim CAO to fill the CAO vacancy until a permanent Chief Administrative Officer (CAO) is hired; FURTHERMORE THAT Jennifer Taylor be added as signing authority for all Town of Wadena accounts and investments effective immediately; FURTHERMORE THAT administration be authorized to set up new credit cards for both Jennifer Taylor, CAO and Mayor, Greg Linnen and cancel the existing CUETS account and credit cards once complete; FURTHERMORE THAT Ferne Hebig be removed from signing authority for all Town of Wadena accounts and investments effective March 24, 2019.	<u>Carried</u>
082-19	MDSI <i>Tokarchuk Sobchyshyn</i>	THAT we approve an amendment to the Recreation Rates & Uses Policy to allow Mallard Diversified Services Inc. (MDSI) to purchase a family season pass at regular price but that it allow an unlimited number of Mallard residents access under the pass, and that the pass will also allow entry for an accompanying person or aid for the residents without additional admission costs.	<u>Carried</u>
083-19	Admin Fees Request <i>Tokarchuk Sobchyshyn</i>	THAT the request from Roll #22 to waive part or all of the tax enforcement administration fees added to the account be tabled to the next meeting for further review.	<u>Carried</u>
084-19	District Board of Revision and Appeals <i>Fitch Tokarchuk</i>	THAT we recognize the November 2018 adopted minutes provided and levy letter as received; and FURTHERMORE THAT we authorize administration to sign the new agreement. <i>Mayor Linnen declares conflict of interest and appoints Councillor Tokarchuk as Chair and leaves the room.</i>	<u>Carried</u>
085-19	Tax Concession <i>Sobchyshyn Tokarchuk</i>	THAT we approve the request from the new owners of Wadena Drugs for a tax concession (reduction in the municipal portion of property taxes) for the 2019 year in the amount of 35%, and for the 2020 year in amount of 20% under the commercial Tax Concession Policy section b)(ii)(2) subject to continued compliance with the listed requirements.	<u>Carried</u>

Mayor Linnen returns to the room and resumes his duties as chair.

- 086-19 Correspondence** THAT we recognize the following correspondence and it be disposed of or filed accordingly and administration send replies as indicated:
- Sobchyshyn*
- Fitch*
- CRLWMA (Landfill) Loan Guarantee
 - Legion Ad Rates: Reply not interested at this time.
 - Martin Dashney – Water Filters: Reply further review of situation needed, discussing with Public Works, please update status for next meeting.
 - Fogg – Basement Flooding: Reply that when letter of demand is received it will be forwarded to Town’s insurance, please update status for next meeting.
- Carried
- Media** *Andy Labdon – Wadena News: No Questions*
- 087-19 In-Camera** THAT we suspend the current meeting of council to proceed in camera as a Committee of the Whole to discuss personnel.
- Tokarchuk*
- Fitch*
- Carried
- 088-19 Resume Session** THAT we end our in-camera session as a Committee of the Whole and resume the regular meeting of Council in progress.
- Sobchyshyn*
- Tokarchuk*
- Carried
- 089-19 Adjourn** THAT the meeting be adjourned at 7:57 p.m.
- Tokarchuk*
- Carried

Mayor

CAO