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**TO:** Mayor and Council

**FROM:** Laurie Rudolph, CAO

**DATE:** September 27, 2021

**RE:** **Covid 19 – Council Meeting**

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**ISSUE:**

- Policy for Proof of Vaccination or proof of negative Covid Testing for in-person Council meetings

**BACKGROUND:**

In the Daily Covid-19 Statistics for September 21 it comments of “Municipal Councils have a legislative requirement to hold open council meetings in which the public can attend as a delegation or an observer. If a municipality chooses to continue to hold in-person meetings, they must implement a policy for proof of vaccination or proof of negative Covid testing. Municipalities are encouraged to seek legal advice when drafting such a policy.”

“Alternatively, if the municipality’s Council Procedures Bylaw allows it, council meetings can be held electronically. If council chooses to meet through electronic means, they will need to consider alternative methods for the public to have access to their Council meeting.”

For further information, I have registered for a webinar with SUMA regarding “Navigating mask and vaccine mandates” for September 28 at 10a.m. If any of Council wish to partake, I can provide you with the webinar ID.

**ALTERNATIVES:**

- 1) In Person meetings and Policy
- 2) Electronic meetings and no Policy

**FINANCIAL IMPLICATIONS:**

None

**ANALYSIS:**

**ADMINISTRATIVE RECOMMENDATION(S):**

That in-person meetings continue to be held at the Council Chambers and that the public be advised of the below policy through the Town’s face book page and website, and within monthly Council Highlights of the Wadena News:

That any public wishing to attend a Committee of a Whole or Council meeting be required to provide either proof of vaccination for both doses of the COVID-19 vaccine or proof of negative



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Covid testing to the Town Office the day of the scheduled meeting, and upon proof being received, the name of the person be noted and be provided to the CAO prior to the related meeting;