



Monthly Activity Report

TO: Mayor and Council
FROM: Alyshia Neuman, Manager of Works and Operations
DATE: May 19, 2020
RE: **Monthly Activity Report – MAY 2020**

MAY ACTIVITIES:

Water Treatment Plant

- Flow meter for backwash- *Complete*
 - Installed and operational
- Media Arrival-*Installation in progress*
 - Install dates are
 - May 19-May 21 for South Filter
 - May 25- May 28 for North Filter
- Calibration of Equipment- *Complete*
 - Training and Tracking
- Pot Perm Pump- *Complete*
 - Diaphragm replacement
- Oxidization fan- *Complete*
 - Fan has malfunctioned and being replaced, waiting for parts
- Sanding and repainting of Water Lines to reduce corrosion- *In Progress*

Wastewater

- Main lift station still under careful monitoring- *In progress*
- Third Street manhole being monitored, and dig being organized- *In progress*
 - Being revisited in June due to frost
- 3rd St lift
 - Pump has been pulled, inspected, and fixed

Outside Services

- Steaming of Culverts and pumping out low laying areas of water- *Complete*
- Vehicle Maintenance

Community Hall

- Shut down due to Covid-19- by councils' resolution
 - Retiling of North woman's washroom – *Complete*
 - Cleaning of under the stage and organization- *Complete*
 - Maintenance room organization- *Complete*
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- Scrubbing of floor and waxing if needed- *Postponed*
- Inventory of Kitchen Supplies- *Postponed*

Recreation Centre

- Shut down due to Covid-19- by councils' resolution
- Wall painting in east side corridor strip- *Complete*
- Bench, player boxes and main lobby re-painting- *Complete*
- Floor Sealing- *Complete*

Fitness Centre

- Shut down due to Covid-19- by councils' resolution
- Hangers being build by staff to protect windows-*Being Revisited*
- Washrooms being painted white- *Complete*
- Relaying of pickle ball lines- *Complete*
- Organization of maintenance rooms- *Complete*
- Vectra Machine cables- *Complete*
 - The cable originally was installed incorrectly which caused the cables to fray unevenly, this issue has been corrected with the installation of the new cables

PRIORITIES FOR May 2020

- Spring Cleanup
- Spring run off Lagoon Samples
- Cleaning out of storm drains to allow for easier water disposal on streets
- Scheduling of lift station suck out
- Scheduling of Furnace Filter Change
- Pool inspection, cleaning and organizing
- Storage compound numbering of lots, weed wiping and overall cleanliness of the compound
- Tree cutting, chipping and disposal
- Ball diamonds floated and aerated
- Street Sweeping
- Hydrant Flushing
- Cold storage organization

REQUEST FOR ACTION/DIRECTION/CLARIFICATION

- We would like a key-fob for heavy equipment to fill with fuel after hours. Is this something the Manager of Works and Operations can sign off on?