

**Minutes of the Regular Meeting of the Council
of the Town of Wadena**

Council Chambers, Municipal Office
102 Main St N, Wadena SK

May 4, 2020

- Present** Mayor Greg Linnen (electronic)
Councillor Jody Christianson (electronic)
Councillor Shelley Fitch (electronic)
Councillor Conrad Eliason (electronic)
Councillor Sara Sobchyshyn (electronic)
Deputy Mayor Kelly Tokarchuk (electronic)
- Absent** Councillor Greg Chaykowski
- Also Present** Chief Administrative Officer, Jennifer Taylor
Manager of Finance, Lovely Magnaye (electronic)
Community Recreation Coordinator, Karlee Leach (electronic)
Wadena News, Andy Labdon (electronic)
- Order** A quorum being present, Mayor Linnen called the meeting to order at 5:08 pm.
- 152-20 Electronic Meeting** THAT due to the Public Health Order issued by the Province of Saskatchewan in response to the COVID-19 pandemic, Town Council will hold this meeting electronically; however, the meeting will remain open to the public to listen live in Council Chambers.
*Sobchyshyn
Tokarchuk*
- 153-20 Agenda** THAT the May 4, 2020 agenda be approved moving the Rosebud Royals Diamond Upgrade report directly following the approval of the agenda, and a copy of the agenda attached hereto.
*Fitch
Eliason* Carried
- S. Comfort was in attendance electronically to speak to Rosebud Royals' request.*
- 154-20 Rosebud Royals Diamond Upgrade** THAT the Rosebud Royals be permitted to add extensions to the backstop, netting or higher fence between backstop and dugouts to diamond 2 (the SE Diamond) and if their funding allows for, a bullpen backstop and batting cage, all at no cost to the Town of Wadena.
*Sobchyshyn
Christianson* Carried
- 155-20 Accounts Payable** THAT payment of the accounts represented by cheques #22187 to #22210 and #520-Man to #535-Man totalling \$57,739.05, and payroll vouchers #1387 to #1401 totalling \$18,240.46, be approved as presented and the payment registers for all payments attached hereto.
*Eliason
Fitch* Carried
- 156-20 Minutes** THAT the minutes of the regular Council meeting held on April 21, 2020 be approved as presented.
*Fitch
Sobchyshyn* Carried
- 157-20 2020 Operating & Capital Budget** THAT the Operating and Capital budgets be approved as presented with a duly amended copy of the approved budget attached hereto; furthermore, THAT as per the budget the Mill Rate be set at 15.03.
*Eliason
Tokarchuk* Carried
- 158-20 Weneeda Park Lodge Donation** THAT \$4,000 be donated to Weneeda Park Lodge towards their backup generator project.
*Fitch
Sobchyshyn* Carried
- 159-20 Donation Receipting Policy** THAT Donation Receipting Policy No. FS-001 be approved and adopted.
*Tokarchuk
Fitch* Carried

160-20 Council Procedures Bylaw <i>Christianson Tokarchuk</i>	THAT Bylaw No. 2020-03, being a bylaw to provide for the establishment of council meeting procedures, be introduced and receive first reading.	<u>Carried</u>
161-20 Council Procedures Bylaw <i>Fitch Sobchyshyn</i>	THAT Bylaw No. 2020-03 be read a second time.	<u>Carried</u>
162-20 Council Procedures Bylaw <i>Christianson Eliason</i>	THAT Bylaw No. 2020-03 receive three readings at this meeting.	<u>Carried Unanimously</u>
163-20 Council Procedures Bylaw <i>Fitch Sobchyshyn</i>	THAT Bylaw No. 2020-03 be read a third and final time and adopted.	<u>Carried</u>
164-20 Fitness Centre Membership Discount <i>Tokarchuk Christianson</i>	THAT twenty-five coupons for three-month fitness centre memberships at a 25% discount be approved for the Welcome to Wadena packages.	<u>Carried</u>
165-20 Pest Control Officer <i>Eliason Christianson</i>	THAT the criminal record check requirement for Pest Control Officer, Andy Labdon, be waived until such time that the RCMP resumes their record check service.	<u>Carried</u>
166-20 CRLWMA Levy <i>Fitch Sobchyshyn</i>	THAT the 2020 CRLWMA Levy be authorized for payment and that approval to pay in installments be requested of the CRLWMA Board.	<u>Carried</u>
167-20 Committee and Other Reports <i>Eliason Tokarchuk</i>	THAT the following committee reports be received and accepted as information: <ul style="list-style-type: none"> • Central Regional Landfill WMA Minutes Mar 2020 • Central Regional Landfill WMA Minutes Apr 2020 • Central Regional Landfill WMA budget approval Apr 2020 • Town of Wadena Levy 	<u>Carried</u>
168-20 Wadena Players Theatre Hall Fee <i>Fitch Tokarchuk</i>	THAT the Wadena Players Theatre annual hall rental fee be reduced to \$200 + GST for 2020 due to the unforeseen circumstances of the COVID-19 Pandemic.	<u>Carried</u>
169-20 CIBC Wood Gundy Investments <i>Eliason Sobchyshyn</i>	THAT the cash at CIBC Wood Gundy be invested as follows in both accounts: <ul style="list-style-type: none"> • \$100,000 to a 6-month term • \$100,000 to a 12-month term <p>And furthermore, THAT \$100,000 in Account #1 in the Renaissance High Interest Savings Account be invested to a 24-month term and \$15,000 in Account #2 be moved to Renaissance High Interest Savings Account.</p>	<u>Carried</u>

L. Yakowec was in attendance to speak to the Museum's correspondence.

- 170-20 Correspondence** THAT we recognize the following correspondence and it be disposed of or filed accordingly and administration send replies as indicated:
Fitch
Tokarchuk
- Museum Curator Hours – *reply with Council’s resolution*
 - Quill Plains Health Care Foundation Funding Request - *decline*
 - STARS Funding Request - *decline*
- Carried
- Media** *Andy Labdon, Wadena News, left the meeting.*
- 171-20 In-Camera** THAT the current meeting of council be suspended at 6:13pm to proceed in camera as a Committee of the Whole to discuss confidential matters in accordance with *The Municipalities Act*.
Eliason
Sobchyshyn
- Carried
- 172-20 Resume Session** THAT the in-camera session as a Committee of the Whole conclude at 7:25pm and the regular meeting of Council resume.
Eliason
Fitch
- Carried
- 172-20 Curator Wage** THAT the Curator wage be limited to a maximum of 560 hours for the 2020 Museum season as a result of the COVID-19 Pandemic.
Christianson
Fitch
- Carried
- 173-20 Job Descriptions** THAT job descriptions be approved as presented for the following positions:
Tokarchuk
Fitch
- Public Works I
 - Public Works I Certified
 - Public Works II Certified
 - Public Works II Equipment Operator
 - Parks & Rec I
 - Parks & Rec II
- Carried
- 174-20 Adjourn** THAT the meeting be adjourned at 7:26pm.
Tokarchuk
- Carried

 Mayor

 CAO