

Chief Administrative Officer Report

Town of Wadena | Regular Town Council Meeting | June 18, 2019 | Submitted by: Jennifer Taylor

Business Licence

There is one discretionary use home occupation application on the agenda tonight. There will be one at the July 15, 2019 meeting.

Building and Development Permits

I have one new building permit application under review. The following permits have been issued since the last meeting:

| | | |
|---------|---------------------------|---------------------------|
| B#09-19 | 217 3 rd St NW | Shed & gazebo |
| B#10-19 | 518 1 st St NW | Deck |
| D#03-19 | 221 2 nd St NW | Demolition of shed/garage |

Fire Ban Lifted

As a result of rain received on the weekend, the fire ban issued under P2019-003 Fire Ban Policy on May 30 has been lifted.

Firearms Bylaw Revision

Staff is working on a revised bylaw revision and expects to have a draft prepared for the July 15, 2019 meeting.

Budget

Administrative staff continue to prepare budget documents. We are putting together the numbers and scenarios with the assistance of the various departments. Finance Committee met on June 12 and will be meeting again June 19 and 27 at 4pm. An additional meeting may be required during the week of July 8-12.

Public Works Committee

The Public Works Committee is looking to schedule a meeting prior to the June 27 Finance Committee meeting and another meeting after the new Director of Public Works starts during the week of July 8-12.