

***Town of Wadena Committee of the Whole***

# **Agenda**

April 26, 2021 6:00 p.m.

Wadena Community Legion Hall, 254 Main St N, Wadena SK

**1. Call To Order**

**2. Delegations/Public Hearing**

**2.I. *R. Irvine Access Communications***

Documents:

[2021.03.29 DELEGATION - R. IRVINE ACCESS COMMUNICATIONS.PDF](#)

**2.II. *Bonnie Wallin***

Documents:

[2021.04.21 DELEGATION -BONNIE WALLIN.PDF](#)

### **3. Administration Reports**

#### **3.I. *2nd St SW Water Issues***

Documents:

[2021.04.14 2ND ST SW WATER ISSUES.PDF](#)

#### **3.II. *Investment Renewals At CIBC Wood Gundy***

Documents:

[2021.04.21 INVESTMENT RENEWALS AT CIBC WOOD GUNDY.PDF](#)

#### **3.III. *First Street B & B Request***

Documents:

[2021.04.21 FIRST STREET B AND B REQUEST.PDF](#)

### **4. Council Members Round Table Discussion**

### **5. In Camera Items**

### **6. Adjourn**



---

**TO:** Committee of the Whole

**FROM:** Lovely Jane Magnaye, Acting Chief Administrative Officer

**DATE:** April 21, 2021

**RE:** **Delegation: R. Irvine, Access Communication**

---

Mr. Ron Irvine with Access Communication has requested to address committee of the whole to provide an overview Access Communication and their launch of faster broad band speeds in Wadena and area.

---

**Form 3 - Presentations to Council by Individuals &/or Groups Information Sheet**

- 1) Please indicate the preferred date and at least one alternative date for the presentation. (Request must be received no later than noon on the Wednesday prior to the upcoming meeting.)
- 2) Briefly specify the purpose of the presentation and the key points you or your group expect to address at the Council meeting.
- 3) List the names of the individuals who wish to address Council.
- 4) Will any written material be available to Council? Will it be available for pre-distribution no later than noon on the Friday prior to the upcoming meeting?
- 5) Up to 5 minutes will be set aside for presentations. It is Council's discretion to extend any time limits for presentations.
- 6) Please provide the following information on the contact person:

March 29th 6pm

Name: Ron Irvine

Organization or Group as applicable: Access Communication

Launch of faster broad band speeds + about Access

Address: 22 Sixth Ave N

Home Phone #: 306-783-1551 Business Phone#: 306-621-1971

Email: ron.irvine@myaccess.coop

- 7) You will be notified by the Administrative Assistant to the CAO of when you are scheduled to make your presentation.

Please Note: This will become a Public Document and posted on the Town's Website with the appropriate Council Package.

For further information please contact the Administrative Assistant to the CAO at (306) 338-2145 or by email – town.of.wadena@sasktel.net

**For Office Use Only:**

Date of Appearance: \_\_\_\_\_ Time: \_\_\_\_\_

Approved by CAO: \_\_\_\_\_



---

**TO:** Committee of the Whole

**FROM:** Lovely Jane Magnaye, Acting Chief Administrative Officer

**DATE:** April 21, 2021

**RE:** **Delegation: Bonnie Wallin**

---

Bonnie Wallin has requested to address Committee of the Whole to discuss the use of the light posts along Highway 35 and Highway 5 within the limits of the Town of Wadena. They are considering a project to install Veteran Recognition Banners.

---

**Form 3 - Presentations to Council by Individuals &/or Groups Information Sheet**

- 1) Please indicate the preferred date and at least one alternative date for the presentation. (Request must be received no later than noon on the Wednesday prior to the upcoming meeting.)
- 2) Briefly specify the purpose of the presentation and the key points you or your group expect to address at the Council meeting.
- 3) List the names of the individuals who wish to address Council.
- 4) Will any written material be available to Council? Will it be available for pre-distribution no later than noon on the Friday prior to the upcoming meeting?
- 5) Up to 5 minutes will be set aside for presentations. It is Council's discretion to extend any time limits for presentations.
- 6) Please provide the following information on the contact person:

Name: Bonnie L. Wallin

Organization or Group as applicable: Wadena Region #62

Address: \_\_\_\_\_

Home Phone #: 306-338-3119 Cell: 306-338-7028 Business Phone#: \_\_\_\_\_

Email: Bwallin@sasktel.net

- 7) You will be notified by the Administrative Assistant to the CAO of when you are scheduled to make your presentation.

Please Note: This will become a Public Document and posted on the Town's Website with the appropriate Council Package.

For further information please contact the Administrative Assistant to the CAO at (306) 338-2145 or by email – town.of.wadena@sasktel.net

**For Office Use Only:**

Date of Appearance: \_\_\_\_\_ Time: \_\_\_\_\_

Approved by CAO: \_\_\_\_\_

*I would like to meet Council  
on May 3 because this project  
is time sensitive*



---

**TO:** Mayor and Council

**FROM:** Alyshia Neuman- Manager of Works and Operations

**DATE:** April 14, 2021

**RE:** 2<sup>nd</sup> Street SW Water Issues

---

**ISSUE:**

Council has requested further investigation to solve the water issues for consumers on 2<sup>nd</sup> Street SW.

**BACKGROUND:**

There has been monthly follow up with Mr. Leach as per Councils request at the February 8<sup>th</sup> regular council meeting and he is still seeing some water issues at his property.

**ALTERNATIVES:**

- 1) Loop 3<sup>rd</sup> ST SW through Wadena Ave to 2<sup>nd</sup> ST SW
- 2) Dig in front of selected customers properties to inspect the main connection.
- 3) Flush more often from the end of 3<sup>rd</sup> ST SW when Turbidity is high or when there is a pattern of water complaints in the area.

**FINANCIAL IMPLICATIONS:**

Cost of looping 3<sup>rd</sup> ST SW through Wadena Ave to 2<sup>nd</sup> ST SW is quoted at \$22,000, this is a non-budgeted item.

Cost of digging the main in from of selected customers properties is quoted at \$2,500, this is also a non-budgeted item.

Flushing more has no financial impact.

**ANALYSIS:**

Overall, the water being distributed from the plant remains compliant and when it is not it is directly reported to the Environmental Project Officer for analysis of a precautionary boil water advisory if necessary. This corner of town has not been looped and is technically part of a "Tree-Branch" System. When consumers are not using the water, the flow slows down and only moves when there is demand. Looping the system would allow the water to move more frequently.

During the spring months there is still frost in the ground and when the temperature changes, we see an impact on our distribution pipes. Normally there is no flushing in the winter and with a low demand this causes normal sedimentation in the main pipes. This is eliminated when we do our spring flushing and maintenance program on fire hydrants. We also flush in the fall to prepare for winter.

---

Performing a scheduled dig in front of consumers properties to ensure the connection to the main is in the correct position would eliminate the question of sedimentation issues at the connecting portion of the customers property and the water main but would not eliminate normal sedimentation in the overall water main.

By increased flushing, you do not allow as much normal sedimentation to settle in your water main but too much flushing puts a lot of stress on the Water Treatment plant to keep up with demand. If the Public works team were to track water complaints in this area and flush when needed this would aid in the overall quality of this section of town.

**ADMINISTRATIVE RECOMMENDATION(S):**

“Administration recommends to do more frequent flushing as needed to address the water issues in this area for this year”.





---

**TO:** Committee of the Whole Meeting

**FROM:** Lovely Jane Magnaye, Acting Chief Administrative Officer

**DATE:** April 21, 2021

**RE:** Investment Renewals at CIBC Wood Gundy

---

**ISSUE:**

Whether or not Town of Wadena withdraw or reinvest investments at CIBC Wood Gundy maturing in May.

**BACKGROUND:**

Below are the accounts that will mature next month:

Account Name	Maturity Date	Amount	Current Rate
CIBC Full Service	May 3, 2021	\$100,000	0.300%
HSBC Bank Canada	May 7, 2021	\$100,000	1.750%
CIBC Full Service	May 3, 2021	\$100,000	0.300%
HSBC Bank Canada	May 7, 2021	\$100,000	1.750%

**ALTERNATIVES:**

- 1) Committee of the Whole to recommend to reinvest the money with a shorter term.
- 2) Committee of the Whole to recommend to reinvest the money with a longer term.
- 3) Committee of the Whole to recommend to withdraw and transfer the money to a savings.

**FINANCIAL IMPLICATIONS:**

The Town will earn interest income by re-investing the money.

**ANALYSIS:**

Below are the current rates for non-redeemable GIC:

3-4 months	0.10%
6 months	0.20%
9 months	0.78%
1 year	0.80%
2 years	1.00%

Interest rates is slowly going up but is still low compared to previous years. The Town currently has \$99,000 in the Renaissance High Interest Savings Account that can be accessed after 24 hours of notice in case of emergency. However, if Council budgeted some transfer from reserves, the money should not be invested with a longer term.

---

---

**ADMINISTRATIVE RECOMMENDATION(S):**

That \$400,000 be invested as follows:

Amount	Term
\$100,000	6 months
\$100,000	6 months
\$100,000	1 year
\$100,000	1 year



---

**TO:** Committee of the Whole

**FROM:** Lovely Jane Magnaye, Acting Chief Administrative Officer

**DATE:** April 21, 2021

**RE:** **First Street B & B Request**

---

**ISSUE:**

On April 15, 2021 the Town received a letter from Ron Hughes and Bev Dyok (attached) requesting for a refund for their South corridor lost sign.

**BACKGROUND:**

Sometime in September 2020, the Town took down all of the South sign corridors to re-install them in compliance with the provincial regulations.

**ALTERNATIVES:**

- 1) Committee of the Whole can recommend to approve the refund to First Street B & B.
- 2) Committee of the Whole can recommend to deny the request.

**FINANCIAL IMPLICATIONS:**

The requested amount of \$117.12 is a non-budgeted item.

**ANALYSIS:**

The Manager of Works and Operations said that they tried to look for the lost sign but unfortunately it was no where to be found. The Town has to take responsibility on this matter. Since this is a non-budgeted item, it is deemed necessary to add this to the operating budget.

**ADMINISTRATIVE RECOMMENDATION(S):**

Administration recommends to refund \$117.12 to First Street B & B.

---

*First Street B & B*

*134 First St NW*

*Box 33*

*Wadena SK S0A 4J0*

*306-338-9870*

*Hosts*

*Ron and Bev*

*Mayor, councilors and staff of the Town of Wadena*

*As of my conversation with Alysia today April 12, 2021 regarding our south corridor missing sign, which no one seems to be able to find, we wish to have at least a quarter of the cost (\$117.12) returned to us for the lost sign. Those signs cost us \$468.48 to have them made. We will not have it replaced with a new sign as we do not have the funds ( a new sheet of plywood is now \$95.00) to replace it with the new size that is required.*

*Please give me a call to discuss this matter. 306-338-9870*

*Ron Hughes and Bev Dyck*

