

Town of Wadena Council Meeting

Agenda

May 3, 2021 6:00 pm

Wadena Community Legion Hall, 254 Main St N, Wadena, SK

1. Call To Order

RECOMMENDATION:

THAT Anna Lazar be appointed Acting Chief Administrative Officer for meetings where CAO is unavailable.

2. Adoption Of Agenda

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

3. Adoption Of Minutes

3.1. Council Meeting - April 5, 2021

RECOMMENDATION:

THAT the minutes of the meeting of council held on April 5, 2021 be approved as presented.

Documents:

[2021.04.05 COUNCIL MEETING MINUTES.PDF](#)

4. Public Hearings/Delegations

4.1. Delegation - E. Grant, Wadena Community Childcare Centre

Documents:

[2021.04.28 DELEGATION - E. GRANT LETTER.PDF](#)

5. Correspondence

RECOMMENDATION:

THAT the following correspondence be recognized:

Documents:

[2021.04.16 LETTER FROM RICHARDSON PIONEER.PDF](#)

[2021.04.19 LETTER FROM PAT CASEMENT.PDF](#)

[2021.04.19 LETTER FROM MICHAEL SAITO.JPG](#)

6. Committee Minutes/Reports

6.1. Committee Of The Whole

6.1.i. Committee Of The Whole - April 12, 2021

RECOMMENDATION:

THAT the minutes of the Committee of the Whole meeting held on April 12, 2021 be approved as presented.

Documents:

[2021.04.12 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

6.I.ii. Committee Of The Whole - April 19, 2021

RECOMMENDATION:

THAT the minutes of the Committee of the Whole meeting held on April 19, 2021 be approved as presented.

Documents:

[2021.04.19 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

6.I.iii. Committee Of The Whole - April 26, 2021

RECOMMENDATION:

THAT the minutes of the Committee of the Whole meeting held on April 26, 2021 be approved as presented.

Documents:

[2021.04.26 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

6.II. *Other Reports*

RECOMMENDATION:

THAT the following reports be received and accepted as information:

Documents:

[6.2 2021.04.30 APRIL WTP DATA SHEET.PDF](#)
[2021.03 RCMP WADENA MONTHLY TOWN REPORT.PDF](#)
[2021.03.09 WADENA AND DISTRICT MUSEUM MINUTES.PDF](#)
[2021.03.29 CRLWMA MINUTES.PDF](#)
[2021.03.31 W DFA MINUTES.PDF](#)
[2021.04.07 W DFA MINUTES.PDF](#)

7. Finance

7.I. *Budgetary Control Report*

RECOMMENDATION:

THAT the detailed unaudited financial statement for the period ending April 30, 2021 be received and accepted as presented and a summary attached hereto.

Documents:

[7.1 2021.04 BUDGETARY CONTROL REPORT.PDF](#)

7.II. *Accounts Payable Cheque Registry*

RECOMMENDATION:

THAT payment of the accounts represented by cheques #22877 to #22930 and #855-Man to #893-Man totalling \$205,008.28, and payroll vouchers #1914 to #1950 totalling \$39,042.65, be approved as presented and the payment registers for all payments attached hereto.

Documents:

[7.2 2021.04.30 LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)
[7.3 2021.04 PAYROLL REPORT.PDF](#)

8. Motions

8.I. *Administration Reports*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT the following administrative reports be received and accepted as information:

- Community Recreation Coordinator Report April 2021
- Manager of Works and Operations Report April 2021
- Manager of Finance Report April 2021
- Chief Administrative Officer Report April 2021

Documents:

[8 2021.04 MONTHLY ACTIVITY REPORT CRC.PDF](#)
[8 2021.04 MONTHLY ACTIVITY REPORT MWO.PDF](#)
[8 2021.04 MONTHLY ACTIVITY REPORT MOF.PDF](#)
[8 2021.04 MONTHLY ACTIVITY REPORT CAO.PDF](#)

8.II. *2nd St SW Water Issues*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT Public Works and Utilities be authorized to do more frequent flushing and conduct directional flushing in the affected area and around town. FURTHERMORE, that numbers at the plant be checked regularly to conduct proactive measures in dealing with the situation.

Documents:

[2021.04.30 2ND ST SW WATER ISSUES.PDF](#)

8.III. *Investment Renewals At CIBC Wood Gundy*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT \$400, 000 be invested as follows:

Amount Term

\$100,000 6 months

\$100,000 6 months

\$100,000 1 year

\$100,000 1 year

Documents:

[2021.04.30 INVESTMENT RENEWALS AT CIBC WOOD GUNDY.PDF](#)

8.IV. *First Street B & B Request*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT Administration be authorized to refund \$117.12 to First Street B & B.

Documents:

[2021.04.30 FIRST ST B AND B REQUEST.PDF](#)

9. **New Business/Discussion Items**

9.I. *Wadena Minor Sports Request*

Documents:

[2021.04 ISSUE REPORT MINOR SPORTS.PDF](#)

9.II. *2021 Budget*

RECOMMENDATION:

THAT the 2021 Operating and Capital budgets be approved as presented with a duly amended copy of the approved budget attached hereto. FURTHERMORE, that as per budget the Mill Rate be set at 14".

Documents:

[2021.04.30 2021 BUDGET.PDF](#)

9.III. *Mill Rate Factor Bylaw*

RECOMMENDATION

"THAT Bylaw No. 2021-02, being a bylaw to amend Mill Rate Factor 05-2019, be introduced and receive first reading."

"THAT Bylaw No. 2021-02 be read a second time."

"THAT Bylaw No. 2021-02 receive three readings at this meeting."

"THAT Bylaw No. 2021-02 be read a third and final time and adopted."

Documents:

[2021-02 MILL RATE FACTORS.PDF](#)

9.IV. *Base Tax Bylaw*

RECOMMENDATION:

"THAT Bylaw No. 2021-03, being a bylaw to amend Mill Rate Factor 04-2019, be introduced and receive first reading."

"THAT Bylaw No. 2021-03 be read a second time."

"THAT Bylaw No. 2021-03 receive three readings at this meeting."

"THAT Bylaw No. 2021-03 be read a third and final time and adopted."

Documents:

[2021-03 BASE TAX.PDF](#)

9.V. *Transfer From Capital Trust Fund*

RECOMMENDATION:

"THAT Administration be authorized to transfer \$62,000 from the Capital Trust Fund (Transportation Reserves) to the General Operating Account. FURTHERMORE, that \$6,200 be included as budgeted transfer to the transportation reserves each year until 2032".

Documents:

[2021.04.30 LOAN FROM CAPITAL TRUST FUNDS.PDF](#)

10. **In Camera Items**

RECOMMENDATIONS:

THAT the current meeting of council be suspended at _____ pm to proceed in camera as a Committee of the Whole to discuss confidential matters in

accordance with *The Municipalities Act*.

THAT the in-camera session as a Committee of the Whole conclude at _____ pm and the regular meeting of council resume.

11. **Adjourn**