

Town of Wadena Council Meeting

Agenda

March 8, 2021 6:00 pm

Wadena Community Legion Hall, 254 Main St N, Wadena, SK

1. Call To Order

2. Adoption Of Agenda

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

3. Adoption Of Minutes

3.i. Council Meeting - February 8, 2021

RECOMMENDATION:

THAT the minutes of the meeting of council held on February 8, 2021 be approved as presented.

Documents:

[2021.02.08 COUNCIL MEETING MINUTES.PDF](#)

3.ii. Special Meeting - February 11, 2021

RECOMMENDATION:

THAT the minutes of the special meeting of council held on February 11, 2021 be approved as presented.

Documents:

[2021.02.11 SPECIAL MEETING MINUTES.PDF](#)

3.iii. Special Meeting - March 3, 2021

RECOMMENDATION:

THAT the minutes of the special meeting of council held on March 3, 2021 be approved as presented.

Documents:

[2021.03.03 SPECIAL MEETING MINUTES.PDF](#)

4. Public Hearings/Delegations

4.i. Delegation - Wadena Minor Sports

Documents:

[2021.03.05 DELEGATION - WADENA MINOR SPORTS.PDF](#)

5. Correspondence

RECOMMENDATION:

THAT the correspondence received from:

- Wadena & Area Health Foundation regarding 2021 tax support;
- MP Wagantall regarding support for 988 Crisis Line; and

- Town of Wadena staff regarding appreciation to Council.

be recognized.

5.I. *Wadena & Area Health Foundation - 2021 Tax Support*

Documents:

[2021.02.05 WADENA AND AREA HEALTH FOUNDATION REQUEST FOR TAX GRANT.PDF](#)

5.II. *MP Wagantall - Support For Crisis Line*

Documents:

[MP WAGANTALL - SUPPORT FOR 988 CRISIS LINE - MOTION CONSIDERATION - WADENA.PDF](#)

5.III. *Town Of Wadena Staff - Letter Of Appreciation*

Documents:

[2021.03.05 STAFF COFFEE LETTER.PDF](#)

6. **Committee Minutes/Reports**

6.I. *Committee Of The Whole*

6.I.i. Committee Of The Whole Budget Meeting - February 11, 2021

RECOMMENDATION:

THAT the minutes of the committee of the whole budget meeting held on February 11, 2021 be approved as presented.

Documents:

[2021.02.11 COMMITTEE OF THE WHOLE BUDGET MEETING MINUTES.PDF](#)

6.I.ii. Committee Of The Whole Meeting - February 22, 2021

RECOMMENDATION:

THAT the minutes of the committee of the whole meeting held on February 22, 2021 be approved as presented.

Documents:

[2021.02.22 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

6.I.iii. Committee Of The Whole Budget Meeting - February 25, 2021

RECOMMENDATION:

THAT the minutes of the committee of the whole budget meeting held on February 25, 2021 be approved as presented.

Documents:

[2021.02.25 COMMITTEE OF THE WHOLE BUDGET MEETING MINUTES.PDF](#)

6.II. *Other Reports*

RECOMMENDATION:

THAT the following reports be received and accepted as information:

- Wadena & District Museum Minutes Nov 10, 2020
- Wadena & District Museum Minutes Jan 12, 2021
- Parkland Regional Library Wadena Branch Minutes Nov 18, 2020
- Parkland Regional Library Wadena Branch 2020 Financial Statement
- Central Regional Landfill WMA Minutes Jan 25, 2021
- Wadena Crisis Cares Annual Meeting Minutes Feb 3, 2021
- Wadena Crisis Cares 2020 Financial Statement
- Wadena & District Fire Association 2021 Roster REVISED
- Wadena & District Fire Association Minutes Feb 17, 2021
- Wadena & District Fire Association Minutes Feb 23, 2021
- Water Treatment Plant Data Sheet February 2021
- Animal Control Monthly Report February 2021
- RCMP Wadena Monthly Report February 2021.

6.II.i. Wadena & District Museum

Documents:

[2020.11.10 WADENA AND DISTRICT MUSEUM MINUTES.PDF](#)
[2021.01.12 WADENA AND DISTRICT MUSEUM MINUTES.PDF](#)

6.II.ii. Parkland Regional Library

Documents:

[2020.11.18 LIBRARY BOARD MINUTES.PDF](#)
[2021.02.22 WADENA BRANCH PARKLAND LIBRARY 2020 FINANCIAL STATEMENT.PDF](#)

6.II.iii. Central Regional Landfill WMA

Documents:

[CRLWMA MINUTES 01-25-2021.PDF](#)

6.II.iv. Wadena Crisis Cares

Documents:

[2021.02.03 WADENA CRISIS CARES ANNUAL MEETING MINUTES.PDF](#)
[2020 WADENA CARES CRISIS FUND FINANCIAL STATEMENT.PDF](#)

6.II.v. Wadena & District Fire Association

Documents:

[2021 FIREMEN ROSTER REVISED.PDF](#)
[2021.02.17 W DFA MINUTES.PDF](#)
[2021.02.23 W DFA MINUTES.PDF](#)

6.II.vi. Water Treatment Plant Data Sheet

Documents:

[2021.03.02 WTP DATA SHEET - FEBRUARY.PDF](#)

6.II.vii. Animal Control

Documents:

[2021.02 ANIMAL CONTROL MONTHLY REPORT_REDACTED.PDF](#)

6.II.viii. RCMP

Documents:

[2021.02 RCMP WADENA MONTHLY TOWN REPORT.PDF](#)

7. Finance

7.i. *Budgetary Control Report*

RECOMMENDATION:

THAT the detailed unaudited financial statement for the period ending February 28, 2021 be received and accepted as presented and a summary attached hereto.

Documents:

[2021.02 BUDGETARY CONTROL.PDF](#)

7.ii. *Accounts Payable Cheque Registry*

RECOMMENDATION:

THAT payment of the accounts represented by cheques #22786 to #22831 and #800-Man to #828-Man totalling \$146,233.73, and payroll vouchers #1844 to #1883 totalling \$39,862.43, be approved as presented and the payment registers for all payments attached hereto.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

7.iii. *Bank Reconciliation*

RECOMMENDATION:

THAT the bank reconciliation report as of January 31, 2021 be received and accepted as information.

Documents:

[JANUARY 2021 BANK RECONCILIATION.PDF](#)

8. Motions

8.i. *Human Resources Definitions Policy Draft*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT HR-D01 Definitions Policy be adopted as presented.

Documents:

[2021.02.26 HUMAN RESOURCES POLICY DRAFT - DEFINITIONS.PDF](#)

8.II. *Human Resources Performance Evaluation Policy Draft*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT Policy No. HR-EC08 Performance Evaluation be adopted as presented.

Documents:

[2021.03.04 HUMAN RESOURCES POLICY DRAFT - PERFORMANCE EVALUATION.PDF](#)

8.III. *Frozen Utility Service Policy Draft*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT Policy No. U-003 Frozen Utility Services Policy be adopted as presented.

Documents:

[2021.03.05 FROZEN UTILITY SERVICES POLICY DRAFT.PDF](#)

8.IV. *Recreation Centre Concession Operation Tender*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT the agreement for Recreation Centre Kitchen Operations be approved as presented and advertised for bids.

Documents:

[2021.03.05 RECREATION CENTRE CONCESSION OPERATION TENDER.PDF](#)

9. **New Business/Discussion Items**

9.I. *Investment Renewal At CIBC Wood Gundy*

Documents:

[2021.02.25 INVESTMENT RENEWAL AT CIBC WOOD GUNDY.PDF](#)

9.II. *Zoning Bylaw Amendment*

Documents:

[2021.03.05 ZONING AMENDMENT.PDF](#)

9.III. *Lot Consolidation*

Documents:

[2021.03.05 LOT CONSOLIDATION REQUEST.PDF](#)

9.IV. *Safety Gear*

Documents:

[2021.02.18 SAFETY GEAR.PDF](#)

9.V. *Sign Corridor Application*

Documents:

[2021.03 SIGN CORRIDOR APPLICATION.PDF](#)

9.VI. *Saskatchewan Lotteries 2020-21 Funding*

Documents:

[2021.03.04 SASKATCHEWAN LOTTERIES 2020-21 FUNDING.PDF](#)

9.VII. *COVID Facility Operations*

Documents:

[2021.03.04 COVID FACILITY UPDATES.PDF](#)

10. **In Camera Items**

RECOMMENDATIONS:

THAT the current meeting of council be suspended at _____ pm to proceed in camera as a Committee of the Whole to discuss confidential matters in accordance with *The Municipalities Act*.

THAT the in-camera session as a Committee of the Whole conclude at _____ pm and the regular meeting of council resume.

11. **Adjourn**