

**Town of Wadena Council Meeting**

# **Agenda**

February 8, 2021 6:00 pm

Wadena Community Legion Hall, 254 Main St N, Wadena, SK

**1. Call To Order**

**2. Adoption Of Agenda**

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

**3. Adoption Of Minutes**

RECOMMENDATIONS:

THAT the minutes of the meeting of council held on January 25, 2021 be approved as presented.

Documents:

[2021.01.25 COUNCIL MEETING MINUTES.PDF](#)

**4. Public Hearings/Delegations**

*4.i. Delegation - R. Bullock, Canadian Red Cross*

Documents:

[2021.02.08 DELEGATION - R. BULLOCK, CANADIAN RED CROSS.PDF](#)

*4.ii. Delegation - J. Leach*

Documents:

[2021.02.08 DELEGATION - J. LEACH.PDF](#)

**5. Correspondence**

RECOMMENDATION:

"THAT the correspondence received from the RCMP regarding their annual performance plan be recognized and furthermore, that Administration respond identifying the following priorities:

\_\_\_\_\_."

Documents:

[2021.02.01 RCMP ANNUAL PERFORMANCE PLAN 2021-2022 - CONSULTATION LETTER.PDF](#)

**6. Committee Minutes/Reports**

*6.i. Committee Of The Whole*

RECOMMENDATION:

THAT the minutes of the Committee of the Whole Budget meeting held on January 28, 2021 be approved as presented.

THAT the minutes of the Committee of the Whole meeting held on February 1,

2021 be approved as presented.

Documents:

[2021.01.28 COMMITTEE OF THE WHOLE BUDGET MEETING MINUTES.PDF](#)  
[2021.02.01 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

6.II. *Administration Reports*

RECOMMENDATION:

THAT the following administrative reports be received and accepted as information:

- Community Recreation Coordinator Report February 2021
- Manager of Works and Operations Report February 2021
- Manager of Finance Report February 2021
- Chief Administrative Officer Report February 2021.

Documents:

[2021.02 MONTHLY ACTIVITY REPORT CRC.PDF](#)  
[2021.02 MONTHLY ACTIVITY REPORT MWO.PDF](#)  
[2021.02 MONTHLY ACTIVITY REPORT MOF.PDF](#)  
[2021.02 MONTHLY ACTIVITY REPORT CAO.PDF](#)

6.III. *Other Reports*

RECOMMENDATION:

THAT the following reports be received and accepted as information:

- Central Regional Landfill WMA Minutes Nov 30, 2020
- Central Regional Landfill WMA Minutes Dec 28, 2020
- Animal Control Monthly Report Jan 2021
- RCMP Wadena Monthly Report Jan 2021
- Water Treatment Plant Data Sheet Jan 2021.

6.III.i. Central Regional Landfill WMA

Documents:

[CRLWMA MINUTES 11-30-2020.PDF](#)  
[CRLWMA MINUTES 12-28-2020.PDF](#)

6.III.ii. Animal Control

Documents:

[2021.01 ANIMAL CONTROL MONTHLY REPORT.PDF](#)

6.III.iii. RCMP

Documents:

[2021.01 RCMP WADENA MONTHLY TOWN REPORT.PDF](#)

6.III.iv. Water Treatment Plant Data Sheet

Documents:

[2021.02 WTP DATA SHEET JANUARY.PDF](#)

## 7. Finance

### 7.i. *Budgetary Control Report*

RECOMMENDATION:

THAT the detailed unaudited financial statement for the period ending January 31, 2021 be received and accepted as presented and a summary attached hereto.

Documents:

[2021.01 BUDGETARY CONTROL REPORT.PDF](#)

### 7.ii. *Accounts Payable Cheque Registry*

RECOMMENDATION:

THAT payment of the accounts represented by cheques #22758 to #22785 and #780-Man to #799-Man totalling \$101,126.81, and payroll vouchers #1820 to #1843 totalling \$21,638.14, be approved as presented and the payment registers for all payments attached hereto.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

### 7.iii. *Bank Reconciliation*

RECOMMENDATION:

THAT the bank reconciliation report as of December 31, 2020 be received and accepted as information.

Documents:

[2021.01.27 BANK RECONCILIATION DECEMBER 2020.PDF](#)

## 8. Motions

### 8.i. *Sewer Line Extension*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT the request from Wheatbelt Sales to install sewer service to their property at Block G Plan 80H09004 at the Town's cost be denied.

Documents:

[2021.02.04 SEWER MAIN EXTENSION.PDF](#)

### 8.ii. *Highway 35 Speed Zone Review*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT Administration submits a request to the Ministry of Highways and Infrastructure to move the north speed zone on Highway 35 out further and create a longer transition zone, and furthermore, that the request be submitted with a letter of support from the RCMP.

Documents:

[2021.02.04 HIGHWAY 35 SPEED ZONE REVIEW.PDF](#)

8.III. *Snow Clearing, Removal, And Ice Control Policy Draft*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT TS-002 Snow Clearing, Removal, and Ice Control Policy be approved as presented.

Documents:

[2021.02.04 SNOW CLEARING, REMOVAL AND ICE CONTROL POLICY DRAFT.PDF](#)

8.IV. *Recreation Centre Kitchen*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT Administration drafts a Recreation Centre kitchen tender package to be presented to Committee of the Whole at their next meeting on February 22, 2021.

Documents:

[2021.02.04 RECREATION CENTRE KITCHEN.PDF](#)

9. **New Business/Discussion Items**

9.I. *Purchasing Policy Draft*

Documents:

[2021.02.05 PURCHASING POLICY DRAFT.PDF](#)

9.II. *Acquisition Of Work Laptops*

Documents:

[2021.02.02 ACQUISITION OF WORK LAPTOPS.PDF](#)

9.III. *SAMA Annual General Meeting*

Documents:

[2021.01.25 SAMA AGM.PDF](#)

9.IV. *Xplornet Letter Of Support Request*

Documents:

[2021.02.02 XPLORNET LETTER OF SUPPORT REQUEST.PDF](#)

9.V. *Water Treatment Plant Filter Effluent Pumps*

Documents:

[2021.02.05 WTP FILTER EFFLUENT PUMPS.PDF](#)

9.VI. *Fees & Charges Schedule F And Hall Rental Agreement Update*

Documents:

9.VII. *Community Legion Hall Rental Request*

Documents:

2021.01.28 COMMUNITY LEGION HALL RENTAL REQUEST.PDF

9.VIII. *COVID Facility Operations*

Documents:

2021.02.08 COVID FACILITY UPDATES.PDF

10. **In Camera Items**

RECOMMENDATIONS:

THAT the current meeting of council be suspended at \_\_\_\_\_ pm to proceed in camera as a Committee of the Whole to discuss confidential matters in accordance with *The Municipalities Act*.

THAT the in-camera session as a Committee of the Whole conclude at \_\_\_\_\_ pm and the regular meeting of council resume.

11. **Adjourn**