

**Town of Wadena Council Meeting**

# **Agenda**

January 25, 2021 6:00 pm

Wadena Community Legion Hall, 254 Main St N, Wadena, SK

**1. Call To Order**

**2. Adoption Of Agenda**

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

**3. Adoption Of Minutes**

RECOMMENDATION:

THAT the minutes of the meeting of council held on January 11, 2021 be approved as presented.

Documents:

[2021.01.11 COUNCIL MEETING MINUTES.PDF](#)

**4. Committee Minutes/Reports**

**4.i. *Committee Of The Whole***

RECOMMENDATIONS:

THAT the minutes of the Committee of the Whole Budget meeting held on January 14, 2021 be approved as presented.

THAT the minutes of the Committee of the Whole meeting held on January 18, 2021 be approved as presented.

Documents:

[2021.01.14 COMMITTEE OF THE WHOLE BUDGET MEETING MINUTES.PDF](#)

[2021.01.18 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

**4.ii. *Administration Reports***

RECOMMENDATION:

THAT the following administrative reports be received and accepted as information:

- Community Recreation Coordinator Report January 2021
- Manager of Works and Operations Report January 2021
- Manager of Finance Report January 2021
- Chief Administrative Officer Report January 2021.

Documents:

[2021.01 MONTHLY ACTIVITY REPORT CRC.PDF](#)

[2021.01 MONTHLY ACTIVITY REPORT MWO.PDF](#)

[2021.01 MONTHLY ACTIVITY REPORT MOF.PDF](#)

[2021.01 MONTHLY ACTIVITY REPORT CAO.PDF](#)

**4.iii. *Other Reports***

RECOMMENDATION:

THAT the following reports be received and accepted as information:

- North East Area Transportation Planning Committee Chairman's Message
- 2020 EMO Year End Report
- Wadena & District Fire Association Minutes January 6, 2021
- Wadena & District Fire Association Minutes - Budget January 6, 2021

4.III.i. Northeast Area Transportation Planning Committee

Documents:

[2021 NEATPC MESSAGE FROM THE CHAIRMAN.PDF](#)

4.III.ii. Emergency Measures Organization

Documents:

[2020 EMO YEAR END REPORT.PDF](#)

4.III.iii. Wadena & District Fire Association

Documents:

[2021.01.06 W DFA MINUTES.PDF](#)

[2021.01.06 W DFA MINUTES - BUDGET.PDF](#)

## 5. Finance

5.i. *Budgetary Control Report*

RECOMMENDATION:

THAT the detailed unaudited financial statement for the period ending December 31, 2020 be received and accepted as presented and a summary attached hereto.

Documents:

[2020.12 BUDGETARY CONTROL REPORT.PDF](#)

5.ii. *Accounts Payable Cheque Registry*

RECOMMENDATION:

THAT payment of the accounts represented by cheques #22721 to #22757 and #753-Man to #779-Man totalling \$188,642.44, and payroll vouchers #1805 to #1819 totalling \$17,910.41, be approved as presented and the payment registers for all payments attached hereto.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

## 6. Motions

6.i. *Budget Meeting Date Change*

COMMITTEE OF THE WHOLE RECOMMENDATION:

THAT the budget meeting on February 18, 2021 be rescheduled to February 25, 2021.

Documents:

[2021.01.21 BUDGET MEETING DATE CHANGE.PDF](#)

6.II. *Recreation Use And Allocation Policy Draft*

COMMITTEE OF THE WHOLE RECOMMENDATIONS:

THAT RC-001 Recreation Facility Use, Booking and Allocation Policy be adopted as presented.

THAT the revised Schedule "F" to Fees and Charges Bylaw No. 2021-01 be approved as presented.

Documents:

[2021.01.21 RECREATION FACILITY USE, BOOKING AND ALLOCATION POLICY DRAFT.PDF](#)

6.III. *Aquatic Centre Upgrade Engineering Services RFP*

COMMITTEE OF THE WHOLE RECOMMENDATIONS:

THAT the submissions received for Request for Proposals for Engineering Services for the Aquatic Centre from the following firms be acknowledged:

- Associated Engineering
- McGinn Engineering Ltd.

THAT the Engineering Services for the Wadena Aquatic Centre Upgrade be awarded to McGinn Engineering Ltd.

Documents:

[2021.01.21 WADENA AQUATIC CENTRE ENGINEERING SERVICES RFP.PDF](#)

**7. New Business/Discussion Items**

7.I. *Cemetery Committee Appointment*

Documents:

[2021.01.22 CEMETERY COMMITTEE APPOINTMENT.PDF](#)

7.II. *Bird And Pest Control Proposal*

Documents:

[2021.01.22 BIRD AND PEST CONTROL PROPOSAL.PDF](#)

7.III. *Occupational Health & Safety Policy Draft*

Documents:

[2020.01.20 OHS POLICY DRAFT.PDF](#)

7.IV. *Sign Corridor Application*

Documents:

[2021.01.18 SIGN CORRIDOR APPLICATION.PDF](#)

7.V. *Ball Diamond Sponsorship*

Documents:

[2021.01.21 BALL DIAMOND SPONSORSHIP.PDF](#)

7.VI. *Wadena Composite School Fitness Centre Use*

Documents:

[2021.01.22 WCS FITNESS CENTRE USE.PDF](#)

7.VII. *COVID Facility Operations*

Documents:

[2021.01.21 COVID FACILITY UPDATES.PDF](#)

7.VIII. *Authorization For Non-Budgeted Item*

Documents:

[2021.01.21 AUTHORIZATION FOR NON-BUDGETED ITEM.PDF](#)

7.IX. *Water Quality And Compliance Annual Notice To Consumers*

Documents:

[2021.01.18 WATER QUALITY AND COMPLIANCE ANNUAL NOTICE TO CONSUMERS.PDF](#)

**8. In Camera Items**

RECOMMENDATIONS:

THAT the current meeting of council be suspended at \_\_\_\_\_ pm to proceed in camera as a Committee of the Whole to discuss confidential matters in accordance with *The Municipalities Act*.

THAT the in-camera session as a Committee of the Whole conclude at \_\_\_\_\_ pm and the regular meeting of council resume.

**9. Adjourn**