

***Town of Wadena Regular Council Meeting***

January 16, 2023 6:00 pm

Wadena Town Office, 102 Main St N, Wadena, SK

**1. Call To Order**

**2. Adoption Of Agenda**

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

**3. Adoption Of Minutes**

**3.1. *Adoption Of Minutes***

That the minutes of the Regular Meeting of Council held on December 19, 2022 be approved as presented.

Documents:

[3. 2022.12.19 COUNCIL MEETING MINUTES.PDF](#)

**4. Public Hearings/Delegations**

**4.1. *Delegation - 6:15 P.m., 6:30p.m. And 7:30p.m. Personnel***

**5. Correspondence**

**5.1. *Correspondence***

That the following correspondence be acknowledged:

SAMA 2023 Annual Meeting

Documents:

[5.1 2023.01.16 SAMA 2023 ANNUAL MEETING NOTICE OF MEETING.PDF](#)

**6. Committee Minutes/Reports**

**6.1. *Committee Minutes/Reports***

That the following Committee Minutes and Reports be acknowledged:

- Central Regional Landfill Waste Management Authority
- Parkland Regional Library
- Public Works Activity Report

- CAO Monthly Activity Report
- Parks & Rec Activity Report

Documents:

- 6.1 [2023.01.16 CRLWMA MINUTES 11-29-2022.PDF](#)
- 6.2 [2023.01.16 PARKLAND REGIONAL LIBRARY\\_DECEMBER 2022 UPDATE.PDF](#)
- 6.3 [2023.01.16 PUBLIC WORKS ACTIVITY REPORT.PDF](#)
- 6.4 [2023.01.16 CAO MONTHLY ACTIVITY REPORT.PDF](#)
- 6.5 [2023.01.16 PARKS AND REC MONTHLY ACTIVITY REPORT.PDF](#)

## 7. Finance

### 7.i. *List Of Accounts For Approval And Payroll*

That payment of the accounts represented by Cheques #23977 to #24015 and #2236 to 2267 and #2270 to #2400 -Man totalling \$152,026.73; and payroll vouchers #2890 to #2924 totalling \$40,419.30 be approved as presented and attached hereto.

Documents:

- 7.1 [2023.01.16 LIST OF ACCOUNTS FOR APPROVAL.PDF](#)
- 7.2 [2023.01.16 PAYROLL REPORT.PDF](#)

### 7.ii. *Monthly Financial And Bank Reconciliation*

That the monthly financial statement, bank reconciliations, and Wadena Bucks reconciliation for November 2022 be accepted as presented.

Documents:

- 7.3 [2023.01.16 NOVEMBER 2022 BANK REC AND FINANCIAL STATEMENT.PDF](#)

## 8. New Business/Discussion Items

### 8.i. *Loader - Snow Bucket*

Documents:

- 8.1 [2023.01.16 ISSUE REPORT LOADER SNOW BUCKET.PDF](#)

### 8.ii. *WTP Gas Tax Project*

That the proposal submitted by TSL Mechanical for the Gas Tax Fund project of “Components for the Water Treatment Process and Disinfection System & Distribution Pump” in the amount of \$380,537.00 plus applicable taxes be accepted; and that the proposed work be scheduled to be completed in the 2023 year.

Documents:

[8.2 2023.01.16 ISSUE REPORT WTP GAS TAX PROJECT.PDF](#)

8.III. *Bylaw 2023-01 Water And Sewer System*

**Resolution:**

THAT Bylaw No. 2023-01 being a Water and Sewer System bylaw to repeal Bylaw No. 2002-04,

Bylaw No. 2018-16, and Bylaw No. 2019-03 be hereby given first reading. Carried

THAT Bylaw No. 2023-01 be hereby given second reading. Carried

- A proposed bylaw must not have more than two readings at a council meeting unless the members of council present unanimously agree to consider third reading.

THAT Bylaw No. 2023-01 be hereby given three readings at this meeting. Carried Unanimously

THAT Bylaw No. 2023-01 be hereby given third and final reading. Carried

**Resolution:**

That Policies P2010-002 Water and Sewer Line Repair, U-003 Frozen Utility Services, and P2004-001 Roto Rooter Rental be rescinded.

Documents:

[8.3 2023.01.16 ISSUE REPORT WATER AND SEWER BYLAW.PDF](#)

[8.3 ATTACHMENT 2023.01.16 DRAFT BYLAW NO 2023-01 WATER SEWER WORKS MANAGEMENT BYLAW.PDF](#)

8.IV. *Fish On Ice Fishing Derby - Porta Potties*

That the Town supply six (6) porta potties for the Fish on Ice Fishing Derby to be held Saturday, February 18, 2023.

Documents:

[8.4 2023.01.16 ISSUE REPORT FISHING DERBY.PDF](#)

8.V. *Recreation Centre Kitchen Communications*

8.VI. *Per Diems And Personal Vehicle Use*

Documents:

[8.6 2023.01.16 ISSUE REPORT PER DIEM AND PERSONAL VEHICLE USE.PDF](#)

8.VII. *Bylaw No. 2022-16 Tax Incentive And Penalties - 20% Penalty*

**Resolution:**

THAT those property owners that have either made payments or paid in full their arrears and were applied a 20% penalty, be refunded by cheque the difference in penalty between 20% and 2% as follows:

Roll Number	Amount Outstanding
296	Mun 26.50 Sch 3.49
729	Mun 327.19 Sch 22.88
919	Mun 88.00 Sch 3.86
839	Mun 391.86 Sch 17.52
353	Mun 250.97 Sch 29.16
348	Mun 2.03 Sch .15
62	Mun 390.23 Sch 123.99
823	Mun 182.62 Sch 9.70

822	Mun 277.91 Sch 62.16
846	Mun 721.32 Sch 87.55
845	Mun 223.85 Sch 22.65
173	Mun 364.97 Sch 91.92
625	Mun 289.00 Sch 68.27
169	Mun 64.68 Sch 10.31

Furthermore, that the Manager of Finance also be authorized to refund by cheque the difference in penalty between the 20% and 2% for those property owners that either make payments or pay in full their arrears on or before February 28, 2023.

Documents:

[8.7 2023.01.16 BYLAW AND PENALTY.PDF](#)

8.VIII. *Lot Consolidation*

That the owners Leslie and Marvin Magnaye be given permission to consolidate with ISC the following parcels:

Lot 7, Block 18 Plan C2572 Ext 0

Lot 8, Block 18 Plan C2572 Ext 0

Documents:

[8.8 2023.01.16 ISSUE REPORT LOT CONSOLIDATION.PDF](#)

8.IX. *North South Hwy 35 Assessment*

Documents:

[8.9 2023.01.16 ISSUE REPORT NORTH SOUTH HIGHWAY ASSESSMENT.PDF](#)

8.X. *Wadena & District Fire Association*

That the Acting Mayor and CAO be authorized to signed the 2023 Wadena & District Fire Association annual contribution agreement;

Furthermore, that the 2023 Firemen Roster be approved as presented:

Harold Narfason - Fire Chief

Brian Weber - Deputy Chief

Mark Turnbull - Deputy Chief

Greg Hart

Gerald Hart

Scott Hart

Jordan Hart

Clinton Burtnack

Lynn Brownlee

Rylan Kistner

Cal Halter

Karter Narfason

Kea Narfason

Juston Sowa

Bernie Rutko

Michael Rutko

Cody Turnbull

Documents:

[8.10 2023.01.16 ISSUE REPORT WADENA DISTRICT FIRE ASSOC.PDF](#)

- [8.10 ATTACHMENT 2023.01.16 REGULAR MEETING MINUTES.PDF](#)
- [8.10 ATTACHMENT 2023.01.16 BUDGET MEETING MINUTES.PDF](#)
- [8.10 ATTACHMENT 2023.01.16 2023 BUDGET.PDF](#)

8.XI. *Vacation, Time In Lieu, Balancing Of Hours Policy*

That the draft P2023-001 Vacation, Time in Lieu, and Balancing of Hours Policy be approved as presented and that the policy replace the P2006-002 Employee Holiday Policy.

Documents:

- [8.11 2023.01.16 ISSUE REPORT VACATION TIL BALANCING POLICY.PDF](#)

9. **In Camera**

9.i. *Parcel F - In Camera*

9.ii. *Fishing Lake 1907 Surrender Trust - In Camera*

That a letter be sent in response to the items listed within the letter by the Fishing Lake 1907 Surrender Trust Lands Manager dated December 21, 2022.

10. **Adjourn**

10.i. *Adjournment*

RECOMMENDATION:

That the meeting now be adjourned at \_\_\_\_\_ p.m.