

***Town of Wadena Committee of the Whole/Finance Committee***

# **Agenda**

January 16, 2020 3:30 pm  
Town Office | 102 Main St N | Wadena SK

1. Call To Order
2. Approval Of Agenda  
Agenda must be approved with a motion noting any additions or amendments prior to approval.
3. Minutes Of Previous Meeting  
Approval of the Minutes of the previous meeting of Council.

Documents:

[2020.01.09 FINANCE COMMITTEE MEETING MINUTES.PDF](#)

4. Unfinished Business  
Items up for discussion that were previously discussed or tabled at a recent meeting of Council.

- 4.1. Fees & Charges Bylaw

Documents:

[2020.01.15 DRAFT FEES AND CHARGES BYLAW REPORT.PDF](#)

5. New Business  
New items up for discussion at this meeting of Council.

- 5.1. 2020 Revenue Review

Documents:

[2020.01.13 FINANCE COMMITTEE MEETING REPORT.PDF](#)

6. Adjournment  
Meeting adjourned. Requires a motion to adjourn (no second or vote required).

**Minutes of the Finance Committee Meeting  
of the Town of Wadena**

Council Chambers, Municipal Office

102 Main St N, Wadena SK

**January 9, 2020**

**Present** Mayor Greg Linnen  
Councillor Sara Sobchyshyn  
Councillor Shelley Fitch  
Councillor Conrad Eliason

**Absent** Councillor Kelly Tokarchuk  
Councillor Jody Christianson  
Councillor Greg Chaykowski

**Also Present** Chief Administrative Officer, Jennifer Taylor  
Administrative Assistant, Lovely Magnaye

**Order** Mayor Linnen called the meeting to order at 3:42 pm.

**001-20 Agenda** THAT the January 9, 2019 agenda be approved, and a copy of  
*Fitch* the agenda attached hereto. Carried  
*Sobchyshyn*

**002-20 In-Camera** THAT the current meeting be suspended at 3:43 pm to  
*Eliason* proceed in camera as a Committee of the Whole to discuss  
*Sobchyshyn* confidential matters in accordance with *The Municipalities Act*.  
Carried

*Mayor Linnen left the meeting at 5:00 pm resulting in loss of quorum.*

**003-20 Resume Session** THAT the in-camera session as a Committee of the Whole  
*Sobchyshyn* conclude at 5:00 pm and the Finance Committee meeting  
*Fitch* resume. Carried

**004-20 Adjourn** THAT the meeting be adjourned at 5:04 pm. Carried  
*Sobchyshyn*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO



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**TO:** Mayor and Council

**FROM:** Jennifer Taylor, Chief Administrative Officer

**DATE:** January 15, 2020

**RE:** **Fees & Charges Review**

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**ISSUE:**

Administration has compiled fees and charges from every bylaw and policy of Town of Wadena into one bylaw.

**BACKGROUND:**

Fees and charges are established through numerous bylaws and policies and have not consistently been updated over the years.

The Finance Committee initially reviewed fees and charges at the January 9 meeting and provided feedback and adjustments to the rates.

**ALTERNATIVES:**

1. The Finance Committee can recommend to Council that the Fees & Charges Bylaw be approved.
2. The Finance Committee can request changes to the draft Fees & Charges Bylaw and recommend to Council that the Fees & Charges Bylaw be approved.

**ANALYSIS:**

A fees and charges bylaw with schedules containing all the Town's fees and charges in attached. This bylaw will allow for Council to adjust any fee or charge by resolution rather than bylaw amendment. In addition, Council will be able to conduct a comprehensive review on an annual basis of all fees and charges which form the basis for much of the Town's revenues.

**ADMINISTRATIVE RECOMMENDATION(S):**

Administration requests that Committee of the Whole review and provide feedback on the draft Fees & Charges Bylaw.

"THAT Committee of the Whole recommends the draft Fees & Charges Bylaw be presented to Council for approval at the January 21, 2020 meeting."

**ATTACHMENT:**

Fees & Charges Bylaw DRAFT

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**TOWN OF WADENA  
BYLAW NO. 01-2020**

**A BYLAW TO REVISE AND UPDATE THE FEES PAYABLE TO TOWN OF WADENA  
FOR MUNICIPAL SERVICES RENDERED UNDER THE AUTHORITY OF *THE  
MUNICIPALITIES ACT AND THE BYLAWS OF THE TOWN.***

WHEREAS the Council of the Town of Wadena deems it advisable to include in one Bylaw the fees and charges payable to the Town for certain services rendered by officers and employees of the Town;

NOW THEREFORE, the Council of the Town of Wadena, in the Province of Saskatchewan, enacts as follows:

1. THAT this Bylaw shall be known as the "Fees and Charges Bylaw" for the year 2020.
2. THAT the fees and charges payable to the Town of Wadena for services rendered by officers and employees of the Town shall be as set out in the following schedules attached hereto:

Schedule "A"	General Government Services
Schedule "B"	Protective Services
Schedule "C"	Transportation Services
Schedule "D"	Public Health & Welfare Services
Schedule "E"	Planning & Development
Schedule "F"	Recreation & Cultural Services
Schedule "G"	Utilities
Schedule "H"	Affected Bylaws

3. THAT Council may from time to time, by resolution at any regular or special meeting of Council, amend each and every schedule attached to this Bylaw.
4. THAT the fees and charges set out in the schedules attached to this Bylaw shall take precedence over any other Bylaw or policy.

5. THAT all fees related to building inspections are approved as set by the Building Inspector or Building Inspection Company contracted by the Town to provide Building Inspection Services.
6. THAT any unpaid fees or charges owed to the Town by any taxpayer including any penalties related thereto as well as any fines imposed on the taxpayer by the court for contravention of the Town Bylaws may be added to the taxes of the said taxpayer and may be collected or enforced in the same manner as a tax as defined by *The Municipalities Act*.
7. THAT this Bylaw shall come into force and effect on February 1, 2020.

Read a 1<sup>st</sup> Time this \_\_\_ day of \_\_\_\_\_, 2020

Read a 2<sup>nd</sup> Time this \_\_\_ day of \_\_\_\_\_, 2020

Read a 3<sup>rd</sup> Time this \_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**FEES AND CHARGES BYLAW**

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## Schedule "A" General Government Services

Account Name	Units Definition	2020
<b>Trailer Licence Fees</b>		
Trailer Licence Fee	per month	\$61.00
<b>GG Sale of Supplies - Office</b>		
Copying or Printing (B&W/Colour)	initial page	\$1.50
Faxing	initial page	\$1.50
Copying or Printing (B&W)	per additional page	\$0.50
Copying or Printing (Colour)	per additional page	\$0.75
Faxing	per additional page	\$0.25
Email Documents	per email	\$1.50
LA FOIP Application Fee	per application	\$20.00
LA FOIP Admin Charge	each 1/2 hour or portion over 1 hour	\$15.00
Computer Printout	per page	\$0.25
<b>GG Rental - Lots, Rooms, etc.</b>		
Trailer Lot Rental	per lot per day	\$1.50
<b>GG Rentals - Compound</b>		
Storage Compound	per year	\$200.00
<b>GG Sign Corridor Advertisement</b>		
Installation Fee	per sign	\$250.00
<b>GG Licenses - Business</b>		
Resident business, except home based	per location	\$0.00
Resident business, home based	per location	\$25.00
Non-resident, farmers' market	per location	\$125.00
Non-resident, trade show	per event	\$125.00
Non-resident, direct sellers	annual	\$50.00
Non-resident, building contractors	annual	\$250.00
Non-resident, building contractors	one time	\$100.00
Non-resident, other transient traders	annual	\$150.00
Non-resident, other transient traders	one time	\$75.00



<b>Account Name</b>	<b>Units Definition</b>	<b>2020</b>
<b>GG Licenses - Pets</b>		
Cat or dog under 12 months old	annual	\$20.00
Not microchipped, spayed or neutered	annual	\$60.00
Microchipped, but not spayed or neutered	annual	\$35.00
Not microchipped, but is spayed or neutered	annual	\$15.00
Microchipped, and spayed or neutered	annual	\$10.00
<b>GG Permits</b>		
<b>Building Permits</b>		
<b>One and Two Unit Dwellings and Accessory Buildings</b>		
Construction Value \$0-\$3,000	Base	\$25.00
Construction Value \$0-\$3,000	Additional	The full cost of the plan review and inspection services. Fees set by provider.
Construction Value over \$3,000	Base	\$25.00
Construction Value over \$3,000	Per \$1000 to max of \$350	\$2.00
Construction Value over \$3,000	Additional	The full cost of the plan review and inspection services. Fees set by provider.
<b>All Other Buildings</b>		
All Other Buildings	Base	\$25.00
All Other Buildings	Per \$1000	\$2.00
All Other Buildings	Additional	The full cost of the plan review and inspection services. Fees set by provider.
<b>Demolition or Removal Permit</b>		
Demolition or Removal Permit	each	\$15.00
<i>Deposits</i>		
Demolition Deposit – Small building less than 120ft <sup>2</sup>	each	\$250.00
Demolition Deposit - Residential building	each	\$1,000.00

<b>Account Name</b>	<b>Units Definition</b>	<b>2020</b>
<b>Parade Permit</b>		
Parade Permit - Highway Closure	All associated costs including staff and equipment (Permit Application required)	\$300 plus
Parade Permit - Local Road Closure Only	All associated costs including staff and equipment (Permit Application required)	\$50 plus
<b>GG Tax Certificate</b>		
GG Tax Certificate	each	\$20.00
<b>GG Appeal Fees</b>		
Assessment Appeal Fees	each	\$25

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## Schedule "B" Protective Services

Account Name	Units	2020
<b>PS Fines</b>		
<b>Parking</b>		
Lug Vehicles		\$200
Power Turns		\$100
U-Turn		\$50
Vehicles on Public Reserve		\$150
Left Hand Turn		\$50
One Way Lanes		\$50
Parking for Physically Disabled Persons		\$100
Parking for Physically Disabled Persons	if paid within 10 days	\$75
Guilty of Single Bylaw Violation	1st violation	\$50 - \$100
Contravenes 1st Offence guilty & liable	1st violation	\$25 - 100
Subsequent offences guilty & liable	subsequent	\$25 - \$200
	50kg	\$3
	each 50kg over 1000kg	\$5
Contravenes any provisions of subsections		\$5
<b>Animal Control</b>		
Failure to license cat or dog	1st offence	\$250
	2nd offence	\$300
	3rd offence	\$350
Failure to attach valid license tag	1st offence	\$50
	2nd offence	\$100
	3rd offence	\$150
Cat or Dog being at large	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Prohibited Dog in off leash area	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Allow dog to become nuisance in off leash area	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Fail to accompany dog in off leash area	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300

<b>Account Name</b>	<b>Units Definition</b>	<b>2020</b>
Fail to restrain and remove nuisance dog from off leash area	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Fail to carry leash in off leash area	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Operate a motor vehicle in off leash area	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Cat or dog in prohibited areas	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Failure to confine or restrain cat or dog during transport	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Failure to immediately remove excrement from public or private property	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Allow animal feces to accumulate on private property	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Cat or dog creating a nuisance by barking or howling	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Pigeon on other persons property	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Failure to obey order of animal protection or peace officer	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Pigeon improperly at large	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300
Failure to adequately maintain bees	1st offence	\$100
	2nd offence	\$200
	3rd offence	\$300

<b>Account Name</b>	<b>Units</b>	<b>2020</b>
<b>Bylaw Violation</b>		
Violation of Litter control bylaw	any offence	\$50
<b>Dangerous Animals</b>		
Failure to comply with court order	1st offence	\$500
	2nd offence	\$1,000
	3rd offence	\$1,500
Owning animal that attacks, assaults, wounds, bites or kills	1st offence	\$250
	2nd offence	\$500
	3rd offence	\$750
<b>Fences</b>		
Fence Violation	Individual (not exceeding)	\$10,000
Fence Violation	Corporation (not exceeding)	\$25,000
Fence Violation	Continued offence (maximum daily fine not exceeding)	\$2,500
<b>Plumbing Permit</b>		
No plumbing permit	Individual 1st Offence (not exceeding)	\$1,000
No plumbing permit	Individual further fine	\$50
No plumbing permit	Individual 2nd Offence (not exceeding)	\$5,000
No plumbing permit	Individual further fine	\$50
No plumbing permit	Corporation 1st Offence (not exceeding)	\$5,000
No plumbing permit	Individual further fine	\$500
No plumbing permit	Individual 2nd Offence (not exceeding)	\$10,000
No plumbing permit	Individual further fine	\$500
<b>Business Licence</b>		
Operating without a business license	per day	\$100

<b>Account Name</b>	<b>Units</b>	<b>2020</b>
<b>General Penalty</b>		
Guilty of an offence and liable on summary conviction	Individual (not exceeding)	\$10,000
Guilty of an offence and liable on summary conviction	Further fine (per day)	\$2,500
Guilty of an offence and liable on summary conviction	Corporation (not exceeding)	\$25,000
Guilty of an offence and liable on summary conviction	Further fine (per day)	\$2,500
Guilty of an offence and liable on summary conviction	Individual/Corporation (minimum)	\$200
Guilty of an offence and liable on summary conviction	Default of payment	Imprisonment not exceeding 90 days
<b>PS Pound Fees</b>		
Impound Fees	per day	\$50
Care and Sustenance Fee		\$15

## Schedule "C" Transportation Services

Account Name	Units	2020
<b>TS Custom Work, Equipment Rental</b>		
Pin Locates	per lot	\$50
Barricades	per barricade per day	\$10
Grader	per hour	\$150
Sweeper	per hour	\$90
Loader	per hour	\$150
Tractor & Blower /Brush	per hour	\$85
Tractor & PTO Pump	per hour	\$85
Tool Cat	per hour	\$100
Private property snow removal fee	per occurrence	\$75 minimum
<b>TS Sale of Supplies</b>		
Ice Melt	per pail	\$35
Ice Melt	per shaker	\$15
Screened sand	per yard	\$35
Sub base gravel	per yard	\$30

## Schedule "D" Public Health & Welfare Services

Account Name	Units	2020
<b>HW Cemetery - Fees, Other</b>		
Cemetery - Plot License Fee	per plot	\$300
Cemetery - Perpetual Care Fee	per plot	\$300
Each additional Cremated remains	per plot	\$400
Columbarium - Niche License Fee	per niche	\$1,500
Columbarium - Second Urn	each	\$100
Second Engraving of Plaque	each	\$250
Memory Wall Plaque	each	\$500

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**Schedule "E" Planning & Development**

Account Name	Units	2020
<b>PD - Wadena Promo Items</b>		
Promotional Merchandise/Items	minimum markup	10% plus GST & PST where applicable

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## Schedule "F" Recreation and Cultural Services

Account Name	Units	2020
<i>Recreation Centre fees are seasonal - October of one year to April of the following year.</i>		
<b>RC Rec Centre - Ice Rental</b>		
Regular Youth User - Minor Sports	per hour	\$48.69
Regular Youth User - Skating Club	per hour	\$48.69
Regular User - Men's Rec	per hour	\$86.82
Regular User - Women's Rec	per hour	\$86.82
Regular User - Wildcats	per hour	\$86.82
Regular Youth Organization Rental	per hour	\$55.00
Town 3-on-3 Tournament	per player	\$25.00
Cancellation Fee*	< 48 hours' notice	50%
*If the cancellation is within reason and outside of the booker's control, subject to the approval of the Community Recreation Coordinator or the CAO, the cancellation fee may be reduced or waived.		
<b>RC Rec Centre - Skate Sharpening</b>		
	per pair	\$5.00
<b>RC Rec Centre - Mezzanine Rental</b>		
Mezzanine	per hour	\$25.00
Mezzanine	per day	\$100.00
Community Service (Non-profit)	per hour	\$20.00
Community Service (Non-profit)	per day	\$60.00
Deposit (When serving Liquor)	per event	\$250.00
Extra Cleaning	per hour	\$50.00
Cancellation Fee*	< 48 hours' notice	50%
*If the cancellation is within reason and outside of the booker's control, subject to the approval of the Community Recreation Coordinator or the CAO, the cancellation fee may be reduced or waived.		
<b>RC Rec Centre - Advertising</b>		
Board Ads	per year	\$225.00
In-Ice Ads	per year	\$500.00

<b>Account Name</b>	<b>Units</b>	<b>2020</b>
<b>RC Campground Fees</b>		
Campground Fees	per day	\$25.00
Campground Fees	per week	\$150.00
Campground Fees	per 14 days	\$250.00
Campground Fees	per 21 days	\$300.00
Campground Fees	per month	\$395.00
<b>RC Sports Grounds Fees</b>		
Adult Ball Teams (18 & over)	per team per season	\$368.00
Minor Sports/Youth Ball Teams	per player per season	\$16.00
Ball Tournament - Local	per tournament	\$263.00
Ball Game/Practice - Non-Local	per diamond	\$32.00
Concession	per day	\$100.00
Concession	per weekend (5pm Friday - 5pm Sunday)	\$200.00
Beer Garden	per day	\$75.00
Beer Garden	per weekend (5pm Friday - 5pm Sunday)	\$100.00
Horse Track	per day	\$125.00
Horse Track	per weekend (5pm Friday - 5pm Sunday)	\$200.00
Demolition Derby	per day	\$100.00
Demolition Derby	per weekend (5pm Friday - 5pm Sunday)	\$175.00
Complete Facility	per day	\$550.00
Complete Facility	per weekend (5pm Friday - 5pm Sunday)	\$1,100.00

<b>Account Name</b>	<b>Units</b>	<b>2020</b>	
			<b>w/ Season Pass</b>
<b>RC Pool - Lessons</b>			
Lessons - Preschool (4 & Under Years)	/ session	\$60	\$50
Lessons - Swim Kids 1-5 (5+ Years)	/ session	\$60	\$50
Lessons - Swim Kids 6-10 (5+ Years)	/ session	\$60	\$50
Bronze Courses	/ course	\$130	\$120
Private Lessons	/ 30-minute lesson	\$20	
Private Lessons	/ 45-minute lesson	\$30	
Private Lessons	/ 60-minute lesson	\$40	
Punch Card - Adult	each	\$50	
Punch Card - Senior	each	\$50	
Punch Card - Student	each	\$50	
Aquacise - Adult	/ class	\$8	
Aquacise - Senior	/ class	\$8	
Aquacise - Student (K-12)	/ class	\$8	
<b>RC Pool - Season Tickets</b>			
Season Pass - Adult	/ year	\$100	
Season Pass - Student (K-12)	/ year	\$89	
Season Pass - Senior	/ year	\$89	
Season Pass - Family (4)*	/ year	\$189	
Season Pass - Family additional members**	/ year	\$26	
* Family Season Passes are for immediate family only to a maximum of 4 people.			
** Additional family members are limited to a maximum of 2.			
<b>RC Pool - Daily Admissions</b>			
Daily Fees - Adult	/ day	\$7.00	
Daily Fees - Senior	/ day	\$5.25	
Daily Fees - Student (K-12)	/ day	\$5.25	
Daily Fees - Under 5 years	/ day	\$2.00	
Daily Fees -Family (4)	/ day	\$15.75	
Group Rate (up to 10 people)	/ day	\$36.75	
<b>RC Pool - Rental</b>			
Group 11-30 people	/ hour	\$115.50	
Group 31-75 people	/ hour	\$189.00	

<b>Account Name</b>	<b>Units</b>	<b>2020</b>	
Canadian Forces Appreciation Program discount	All Aquatic Centre Rates	10%	
Cancellation Fee for Groups/Rentals*	< 48 hours' notice	50%	
*If the cancellation is within reason and outside of the booker's control, subject to the approval by the Community Recreation Coordinator or the CAO, the cancellation fee may be reduced or waived.			
Replacement Punch Cards	No original	\$25	
Replacement Season Pass	No original	\$25	
<b>RC Pool - Concession</b>			
Concession	minimum markup	50% plus GST & PST where applicable	
<b>RC Playground Program</b>			
Playground program	per child/day	based on program and grant funding	
<b>RC Custom Work, Equipment Rental</b>			
Branch Hauling	/ hour	\$75	
Grass Cutting	/ hour	\$60	
Tree Trimming	/ hour	\$100	
Shrub Trimming	/ hour	\$50	
Chipper & Truck	/ hour	\$125	
Compressor/Jackhammer (In town Only)	/ hour	\$65	
Half-ton Truck	/ hour	\$55	
One-ton Truck	/ hour	\$75	
Lawn Roller *No operator*	/ hour	\$20	
Lawn Roller *No operator*	/ day	\$60	
Plate Tamper *No operator	/ hour	\$20	
Plate Tamper *No operator	/ day	\$60	
Picnic tables	per day per table	\$30	
BBQ (Propane Not Included)	per day per grill	\$75	

<b>Account Name</b>	<b>Units</b>	<b>2020</b>	
		<b>Per Day</b>	<b>Per Weekend</b>
<b>Porta-Potties</b>			
1 picked up	per unit	\$75	\$125
2 picked up	per unit	\$150	\$200
3 picked up	per unit	\$200	\$250
4 picked up	per unit	\$250	\$300
5 picked up	per unit	\$300	\$350
To Empty	per unit	\$40	
Damage Deposit	per rental	\$100	
<b>RC Hall - Rental</b>			
Rental - Side Room (N/Club)	per day	\$200	
Rental - Side Room (N/Club)	per 1/2 day	\$100	
Rental - Side Room (N/Club)	per hour	\$50	
Rental - Side Room (N/Club)	multi day	\$250	
Rental - Meeting Room (S/Court)	per day	\$275	
Rental - Meeting Room (S/Court)	per 1/2 day	\$138	
Rental - Meeting Room (S/Court)	per hour	\$75	
Rental - Meeting Room (S/Court)	multi day	\$300	
Rental - Main Hall	per day	\$350	
Rental - Main Hall	per 1/2 day	\$175	
Rental - Main Hall	per hour	\$100	
Rental - Main Hall	multi day	\$450	
Rental - Kitchen	per day	\$250	
Rental - Kitchen	per 1/2 day	\$125	
Rental - Kitchen	per hour	\$75	
Rental - Kitchen	multi day	\$300	
Rental - Complete Hall	per day	\$900	
Rental - Complete Hall	multi day	\$1,100	
Meetings Not for Profit	per hour	50% of reg rate	
Non-profit Fundraising	per hour	50% of reg rate	
Rental - Saskatchewan Health Authority	per flu clinic	\$ -	
<b>RC Hall- PP, glasses, coffee</b>			
Coffee/Tea, Supplies, Perk	per perk per day	\$ 50.00	
Wineglasses	each	\$0.50	

<b>Account Name</b>	<b>Units</b>	<b>2020</b>
<b>RC Fitness Centre Memberships</b>		
Memberships-Adult	drop in	\$10.00
Memberships-Adult	monthly	\$42.00
Memberships-Adult	3 month	\$118.00
Memberships-Adult	6 month	\$228.00
Memberships-Adult	1 year	\$438.00
Memberships - Student	drop in	\$10.00
Memberships - Student	monthly	\$21.00
Memberships - Student	3 month	\$65.60
Memberships - Student	6 month	\$126.70
Memberships - Student	1 year	\$243.30
Memberships - Senior	drop in	\$10.00
Memberships - Senior	monthly	\$21.00
Memberships - Senior	3 month	\$65.60
Memberships - Senior	6 month	\$126.70
Memberships - Senior	1 year	\$243.30
Memberships- Family (4)	drop in	\$30.00
Memberships- Family (4)	monthly	\$115.50
Memberships- Family (4)	3 month	\$360.50
Memberships- Family (4)	6 month	\$696.60
Memberships- Family (4)	1 year	\$1,338.30
Membership Pass Card Deposit	each	\$20.00
<b>Discounts</b>		
Annual Discount Days – last Friday of Nov to Jan 15	1 year	50%
Annual Discount Days – last Friday of Nov to Jan 15	6 month	50%
Annual Discount Days – Sept 1 – 30	3 month	25%
Canadian Forces Appreciation Program	members & families	10%
<b>RC Fitness Centre - Rentals</b>		
Upper Room	per hour	\$20.00
<b>RC Fitness Centre Classes</b>		
Classes (Town)		100% cost recovery

## Schedule "G" Utilities

Account Name	Units	2020
<b>UW Custom Work, Equipment Rental</b>		
Snake (weekend)	per cleaning	\$275
Snake (weekday)	per cleaning	\$200
Snake machine	per hour	\$100
Steaming	per first hour	\$100
Steaming	Per additional hour after 1	\$50
Sewer camera	per hour	\$75

DRAFT



## Schedule "H" Affected Bylaws & Policies

<b>Number</b>	<b>Title or Description of Bylaw or Policy</b>
03-1989	License trailers and mobile homes
03-1991	Regulate plumbing and drainage and disposal of sewage
01-1997	Regulate the removal of snow, ice and other from sidewalks and streets
05-1997	Establish an assessment appeal fee
04-2004	Traffic Bylaw
05-2005	Litter Control Bylaw
02-2007	The Building Bylaw
06-2011	General Penalty Bylaw
05-2014	Control the use of town-owned property and regulate construction of fences
03-2018	Cemetery Bylaw
04-2018	Business License Bylaw
14-2018	Animal Control Bylaw
15-2018	Dangerous Animal Bylaw
P2014-001	Local Authority FOIPP Policy
P2008-010	Signing Corridor Policy
P2017-008	Recreation Rates and Use Policy
P2018-010	Rental Rates Policy



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**TO:** Mayor and Council

**FROM:** Jennifer Taylor, Chief Administrative Officer

**DATE:** January 13, 2020

**RE:** **2020 Revenue Review**

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**ISSUE:**

Administration has prepared the revenue portion of the 2020 budget for the review of the Finance Committee.

**BACKGROUND:**

Revenues are based on feedback received from Council on Fees and Charges at the previous Finance Committee meeting held on January 9, 2020.

**ALTERNATIVES:**

1. The Finance Committee can provide feedback on proposed revenues for 2020.

**ANALYSIS:**

At this time, the revenue portion of the 2020 budget does not consider Property Taxes of Transfers. Property taxes and Transfers are assumed to be determined after Council has reviewed both revenues and expenses.

Fees and Charges show a decrease in revenue of \$55,000 over 2019. Notable changes include:

- Reduced revenue in TS Custom Work (\$20,000)
- Reduced revenue in Recreation Fees of \$33,500. Of note:
  - The one time dressing room sponsorship fee was paid in 2019 and does not carry forward to 2020. (\$25,000)
  - In 2019 actual revenue from the Rec Centre Concession was \$4,000 less than the budgeted amount. Since this is not a revenue that the Town controls, 2020 revenue has been adjusted to come in under the previous year's actual. (\$6,000)
  - User fees have generally increased.
  - Ice rental fees are grouped into a single GL account rather than each user group having their own.
  - Rec Centre Advertising including boards, in ice, Zamboni and dressing room sponsorships has been grouped into a single GL.
  - Campground revenues were abnormally high in 2019 and have been adjusted to an average of past years' revenue. (\$5,000)

Maintenance and Development Charges include building inspection fees, which are proposed to be removed from both revenue and expenditures in 2020 and moved to a liability account.

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Conditional Grants includes the FCM Asset Management Grant and excludes the additional Gas Tax payment received in 2019.

Investment Income and Commissions shows a decrease in revenue as the Town is earning less interest on investments as a result of 2019 reserve transfers to operating.

Other Revenue is made up donations, local improvements and the dental clinic lease. It is not advisable to budget for donations so all donation amounts have been proposed as \$0. The last year for the local improvement levy was 2019 so this has not been carried forward. The dental clinic has been sold so has not been carried forward.

**ADMINISTRATIVE RECOMMENDATION(S):**

Administration requests that the Finance Committee provide feedback on the proposed revenues for 2020.

2020 Budget  
Draft 1 Base

Account Name	Total Budget	PY Actual	PY Budget	Increase (Decrease) in Budget
<b>2020</b>				
<b>TOWN OF WADENA</b>				
<b>REVENUE SUMMARY</b>	\$ 3,012,329.14	\$ 3,872,625.45	\$ 3,947,885.00	-\$ 935,555.86
<b>PROPERTY TAXES</b>	\$ 1,477,632.70	\$ 1,476,704.84	\$ 1,482,200.00	-\$ 4,567.30
<b>FEES AND CHARGES</b>	\$ 321,405.03	\$ 393,728.77	\$ 376,825.00	-\$ 54,994.97
<b>MAINTENANCE AND DEVELOPMENT CHARGES</b>	\$ -	\$ 9,512.78	\$ 6,500.00	-\$ 6,500.00
<b>UTILITIES</b>	\$ 514,660.00	\$ 525,230.82	\$ 507,280.00	\$ 7,380.00
<b>UNCONDITIONAL TRANSFERS</b>	\$ 264,826.70	\$ 264,827.00	\$ 264,830.00	-\$ 3.30
<b>CONDITIONAL GRANTS</b>	\$ 195,654.72	\$ 242,751.48	\$ 221,620.00	-\$ 25,965.28
<b>GRANTS IN LIEU OF TAXES</b>	\$ 168,000.00	\$ 154,142.19	\$ 160,000.00	\$ 8,000.00
<b>CAPITAL ASSET PROCEEDS</b>	\$ -	-\$ 2,322.50	-\$ 3,875.00	\$ 3,875.00
<b>INVESTMENT INCOME AND COMMISSIONS</b>	\$ 70,150.00	\$ 31,274.52	\$ 92,650.00	-\$ 22,500.00
<b>OTHER REVENUES</b>	\$ -	\$ 194,532.28	\$ 111,020.00	-\$ 111,020.00
<b>TRANSFERS</b>	\$ -	\$ 582,243.27	\$ 728,835.00	-\$ 728,835.00

2020 Budget  
Draft 1 Base

Account Number	Account Name	Total Budget	PY Actual	PY Budget	Increase (Decrease) in Budget
<b>REVENUE DETAIL SUMMARY</b>					
<b>TOTAL REVENUE</b>		<b>\$3,012,329.14</b>	<b>\$3,872,625.45</b>	<b>\$3,872,425.00</b>	<b>(\$935,130.86)</b>
<b>FEES AND CHARGES</b>					
		<b>\$321,405.03</b>	<b>\$393,728.77</b>	<b>\$376,825.00</b>	<b>(\$54,994.97)</b>
<i>Custom Work</i>		<b>\$500.00</b>	<b>\$1,417.23</b>	<b>\$20,500.00</b>	<b>(\$20,000.00)</b>
420-100-100	TS Custom Work, Equipment Rental	\$500.00	\$1,417.23	\$20,500.00	(\$20,000.00)
<i>Sale of Supplies and Gravel</i>					
		<b>\$1,265.00</b>	<b>\$3,421.00</b>	<b>\$3,700.00</b>	<b>(\$2,435.00)</b>
420-200-200	GG Sale of Supplies - Office	\$1,090.00	\$1,043.50	\$1,000.00	\$90.00
420-200-201	GG - Courses & Registrations	\$0.00	\$2,280.00	\$2,300.00	(\$2,300.00)
420-200-500	TS Sale of Supplies	\$175.00	\$97.50	\$400.00	(\$225.00)
<i>Rentals</i>					
		<b>\$6,355.00</b>	<b>\$5,143.70</b>	<b>\$6,000.00</b>	<b>\$355.00</b>
420-300-100	GG Rental - Lots, Rooms, etc	\$1,095.00	\$1,839.00	\$2,200.00	(\$1,105.00)
420-300-107	GG Rentals - Storage Compound	\$3,960.00	\$3,241.68	\$3,500.00	\$460.00
420-300-200	GG Sign Corridor Advertisement	\$1,000.00	\$0.00	\$0.00	\$1,000.00
420-350-100	PD - Wadena Promo Items	\$300.00	\$63.02	\$300.00	\$0.00
<i>Policing and Fire Fees</i>					
		<b>\$7,350.00</b>	<b>\$8,626.63</b>	<b>\$6,700.00</b>	<b>\$650.00</b>
420-400-110	PS Fines	\$7,000.00	\$8,294.63	\$6,500.00	\$500.00
420-400-700	PS Animal Control Fees	\$350.00	\$332.00	\$200.00	\$150.00
<i>Recreation Fees</i>					
		<b>\$290,635.03</b>	<b>\$358,892.29</b>	<b>\$323,575.00</b>	<b>(\$32,939.97)</b>
<i>Recreation Centre Fees</i>		<b>\$92,086.03</b>	<b>\$127,984.30</b>	<b>\$126,600.00</b>	<b>(\$34,513.97)</b>
420-500-100	RC - Ice Rental	\$45,436.03	\$0.00	\$0.00	\$45,436.03
420-500-101	RC - Ice Rental - Minor Sports	\$0.00	\$25,672.50	\$24,000.00	(\$24,000.00)
420-500-102	RC - Ice Rental - Skating	\$0.00	\$4,630.50	\$4,600.00	(\$4,600.00)
420-500-103	RC - Ice Rental - Mens Rec Hockey	\$0.00	\$1,540.35	\$1,500.00	(\$1,500.00)
420-500-104	RC - Ice Rental - Wildcats	\$0.00	\$4,240.68	\$4,000.00	(\$4,000.00)
420-500-105	RC - Ice Rental - Other	\$0.00	\$5,458.91	\$4,000.00	(\$4,000.00)
420-500-106	RC - Ice Rental - Women's Rec	\$0.00	\$826.88	\$1,500.00	(\$1,500.00)
420-500-120	RC - Skate Sharpening	\$300.00	\$375.28	\$300.00	\$0.00
420-500-130	RC Rec. Centre - Tournaments	\$0.00	\$2,000.00	\$2,000.00	(\$2,000.00)
420-500-140	RC - Auditorium Rental	\$1,200.00	\$1,425.00	\$1,200.00	\$0.00
420-500-160	RC Rec Centre Board/Ice Ads	\$13,650.00	\$4,425.00	\$8,000.00	\$5,650.00
420-500-161	RC Rec Centre Zamboni Ads	\$0.00	\$2,000.00	\$2,000.00	(\$2,000.00)
420-500-162	RC Rec Centre Sponsorships	\$0.00	\$35,000.00	\$30,000.00	(\$30,000.00)
420-500-200	RC Rec Centre Concession	\$22,000.00	\$24,000.00	\$28,000.00	(\$6,000.00)
420-500-700	RC - Recycling, Other	\$1,000.00	\$57.05	\$1,000.00	(\$0.00)
420-500-800	RC Campground Fees	\$5,000.00	\$13,402.15	\$10,000.00	(\$5,000.00)
420-500-801	RC - Sportsgrounds Advertising	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
420-500-900	RC Sports Grounds Fees	\$2,500.00	\$1,930.00	\$2,500.00	\$0.00
420-500-950	RC Donations - Sports Grounds	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)

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<b>Recreation Program Fees</b>			<b>\$123,899.00</b>	<b>\$143,109.45</b>	<b>\$121,515.00</b>	<b>\$2,384.00</b>
<b>Pool</b>			<b>\$49,249.00</b>	<b>\$55,310.91</b>	<b>\$46,055.00</b>	<b>\$3,194.00</b>
420-520-120	RC Museum - Co-op Cash Back		\$50.00	\$1,079.85	\$55.00	(\$5.00)
420-520-300	RC Pool - Lessons		\$19,000.00	\$20,315.00	\$18,500.00	\$500.00
420-520-310	RC Pool - Season Tickets		\$7,999.00	\$7,825.00	\$7,000.00	\$999.00
420-520-320	RC Pool - Daily Admissions		\$7,500.00	\$7,525.00	\$7,000.00	\$500.00
420-520-330	RC Pool - Rentals		\$3,500.00	\$2,995.00	\$3,500.00	\$0.00
420-520-340	RC Pool - Other Revenue		\$750.00	\$45.00	\$150.00	\$600.00
420-520-350	RC Pool - Concession		\$2,200.00	\$2,210.81	\$2,000.00	\$200.00
420-520-360	RC Pool - Donations		\$0.00	\$5,095.00	\$100.00	(\$100.00)
420-520-400	RC Playground Program		\$2,000.00	\$2,090.00	\$1,500.00	\$500.00
420-520-800	RC Custom Work, Equipment Rental		\$6,000.00	\$5,980.25	\$6,000.00	\$0.00
420-520-900	RC Rental - (Grill, tables, etc.)		\$250.00	\$150.00	\$250.00	\$0.00
<b>Museum</b>			<b>\$74,650.00</b>	<b>\$87,798.54</b>	<b>\$75,460.00</b>	<b>(\$810.00)</b>
420-530-100	RC Museum - Admissions, Souvenirs, Other		\$400.00	\$400.00	\$400.00	\$0.00
420-530-110	RC Museum - Donations		\$0.00	\$875.00	\$500.00	(\$500.00)
420-530-115	RC Museum - Fundraising		\$5,000.00	\$13,169.90	\$5,000.00	\$0.00
420-530-116	RC Museum - Crop Income		\$1,000.00	\$2,266.82	\$760.00	\$240.00
420-530-140	RC Museum - Refunds, Interest, etc		\$100.00	\$92.18	\$100.00	\$0.00
420-530-200	RC Hall - Rental		\$40,000.00	\$43,596.35	\$40,000.00	\$0.00
420-530-205	RC Hall - P.P, glasses, coffee		\$500.00	\$698.00	\$300.00	\$200.00
420-530-210	RC Hall - Pop Machine		\$150.00	\$96.55	\$200.00	(\$50.00)
420-540-230	RC Fitness Centre Memberships		\$26,000.00	\$25,048.74	\$26,000.00	\$0.00
420-540-237	RC Fitness Centre - Rentals		\$1,500.00	\$1,555.00	\$200.00	\$1,300.00
420-540-240	RC Fitness Centre Classes		\$0.00	\$0.00	\$2,000.00	(\$2,000.00)
<b>Cemetery Fees</b>			<b>\$3,500.00</b>	<b>\$3,500.00</b>	<b>\$4,000.00</b>	<b>(\$500.00)</b>
420-600-100	HW Cemetery - Fees, Other		\$3,500.00	\$3,500.00	\$4,000.00	(\$500.00)
<b>Licenses and Permits</b>			<b>\$9,220.00</b>	<b>\$10,125.40</b>	<b>\$9,700.00</b>	<b>(\$480.00)</b>
420-700-200	GG Licenses - Business		\$5,500.00	\$5,525.00	\$5,000.00	\$500.00
420-700-210	GG Licenses - Pets		\$2,220.00	\$2,045.00	\$2,200.00	\$20.00
420-710-100	GG Permits		\$1,500.00	\$2,555.40	\$2,500.00	(\$1,000.00)
<b>Other</b>			<b>\$1,480.00</b>	<b>\$1,490.00</b>	<b>\$1,625.00</b>	<b>\$280.00</b>
<b>Tax Certificate</b>			<b>\$740.00</b>	<b>\$745.00</b>	<b>\$600.00</b>	<b>\$140.00</b>
420-800-100	GG Tax Certificate		\$740.00	\$745.00	\$600.00	\$140.00
<b>General Office Services Provided</b>			<b>\$100.00</b>	<b>\$25.00</b>	<b>\$25.00</b>	<b>\$75.00</b>
420-800-220	GG Appeal Fees		\$100.00	\$25.00	\$25.00	\$75.00

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<b>Landfill/Waste Collection Fees</b>			<b>\$1,000.00</b>	<b>\$1,087.52</b>	<b>\$1,000.00</b>	<b>\$0.00</b>
420-850-135		EH Scrap Metal	\$1,000.00	\$1,087.52	\$1,000.00	\$0.00
<b>MAINTENANCE AND DEVELOPMENT CHARGES</b>			<b>\$0.00</b>	<b>\$9,512.78</b>	<b>\$6,500.00</b>	<b>(\$6,500.00)</b>
<b>Development Charges</b>			<b>\$0.00</b>	<b>\$9,512.78</b>	<b>\$6,500.00</b>	<b>(\$6,500.00)</b>
430-200-100		PS Building Inspection Fees	\$0.00	\$9,512.78	\$6,500.00	(\$6,500.00)
<b>UTILITIES</b>			<b>\$514,660.00</b>	<b>\$525,230.82</b>	<b>\$507,280.00</b>	<b>\$7,380.00</b>
<b>Water</b>			<b>\$404,660.00</b>	<b>\$416,715.70</b>	<b>\$401,950.00</b>	<b>\$2,710.00</b>
440-110-100		UW Water Charges, Sales	\$200,000.00	\$196,941.65	\$192,000.00	\$8,000.00
440-110-101		UW Infrastructure Fees	\$200,000.00	\$203,975.47	\$205,000.00	(\$5,000.00)
440-110-102		UW Interest Revenue	\$900.00	\$955.80	\$800.00	\$100.00
440-120-200		UW C. W, Equipment Rental	\$1,800.00	\$1,882.86	\$1,500.00	\$300.00
440-130-100		UW Pumphouse Water Sales	\$960.00	\$769.00	\$600.00	\$360.00
440-140-100		UW Connection Fees	\$1,000.00	\$1,175.00	\$1,000.00	\$0.00
440-140-400		UW Sale of Supplies	\$0.00	\$1,015.92	\$1,050.00	(\$1,050.00)
<b>Sewer</b>			<b>\$110,000.00</b>	<b>\$108,515.12</b>	<b>\$105,330.00</b>	<b>\$4,670.00</b>
440-220-100		US Sewer Charges	\$110,000.00	\$108,186.56	\$105,000.00	\$5,000.00
440-230-100		US C.W - Camera	\$0.00	\$328.56	\$330.00	(\$330.00)
<b>UNCONDITIONAL TRANSFERS</b>			<b>\$264,826.70</b>	<b>\$264,827.00</b>	<b>\$264,830.00</b>	<b>(\$3.30)</b>
<b>Unconditional Transfers</b>			<b>\$264,826.70</b>	<b>\$264,827.00</b>	<b>\$264,830.00</b>	<b>(\$3.30)</b>
450-105-100		Municipal Revenue Sharing	\$264,826.70	\$264,827.00	\$264,830.00	(\$3.30)
<b>CONDITIONAL GRANTS</b>			<b>\$195,654.72</b>	<b>\$242,751.48</b>	<b>\$221,620.00</b>	<b>(\$25,965.28)</b>
<b>Federal</b>			<b>\$115,992.00</b>	<b>\$167,575.24</b>	<b>\$137,380.00</b>	<b>(\$21,388.00)</b>
450-200-070		Fed Grant - Gas Tax Fund	\$75,992.00	\$161,935.40	\$78,880.00	(\$2,888.00)
450-200-080		Fed Grant - C.I.F.	\$0.00	\$0.00	\$4,000.00	(\$4,000.00)
450-240-100		Fed Grant - Other	\$40,000.00	\$5,639.84	\$54,500.00	(\$14,500.00)
<b>Provincial</b>			<b>\$79,662.72</b>	<b>\$73,676.24</b>	<b>\$83,240.00</b>	<b>(\$3,577.28)</b>
450-300-102		Prov Grant - TAPD	\$5,000.00	\$5,220.00	\$5,220.00	(\$220.00)
450-300-103		Prov Grant - TUHP	\$14,508.00	\$14,508.00	\$14,510.00	(\$2.00)
450-305-100		Prov Grant - Sask. Lotteries	\$14,500.00	\$14,412.00	\$14,410.00	\$90.00
450-315-100		Prov Grant - Canada Summer Jobs	\$1,500.00	\$1,548.00	\$1,500.00	\$0.00
450-315-110		Prov Grant - Summer Students - Museum	\$12,000.00	\$9,583.33	\$15,830.00	(\$3,830.00)
450-315-160		Prov Grant - CIF	\$5,000.00	\$4,000.00	\$5,000.00	\$0.00
450-315-161		Prov Grant - SPRA	\$500.00	\$220.00	\$220.00	\$280.00
450-345-113		Prov Grant - MMSW Recycling Program	\$15,654.72	\$13,184.91	\$15,550.00	\$104.72
450-350-115		Prov Grant - Museum	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00
<b>Local</b>			<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$1,000.00</b>	<b>(\$1,000.00)</b>

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450-430-130		Grants - Unconditional - Other	\$0.00	\$1,000.00	\$500.00	(\$500.00)
450-430-140		Grants - Swim Day Sponsorships	\$0.00	\$500.00	\$500.00	(\$500.00)
<b>GRANTS IN LIEU OF TAXES</b>			<b>\$168,000.00</b>	<b>\$154,142.19</b>	<b>\$160,000.00</b>	<b>\$8,000.00</b>
<i>Federal</i>			<i>\$20,000.00</i>	<i>\$15,724.90</i>	<i>\$16,000.00</i>	<i>\$4,000.00</i>
450-500-100		GIL - R.C.M.P., C.M.H.C., C.P	\$20,000.00	\$15,724.90	\$16,000.00	\$4,000.00
<i>Provincial</i>			<i>\$63,000.00</i>	<i>\$60,358.34</i>	<i>\$66,000.00</i>	<i>(\$3,000.00)</i>
450-600-100		GIL - Sask Tel, Housing, L.B	\$23,000.00	\$22,001.99	\$19,000.00	\$4,000.00
450-620-100		GIL - Sask. Energy	\$40,000.00	\$38,356.35	\$47,000.00	(\$7,000.00)
<i>Other</i>			<i>\$85,000.00</i>	<i>\$78,058.95</i>	<i>\$78,000.00</i>	<i>\$7,000.00</i>
450-800-100		GIL - Sask. Power Surcharge	\$80,000.00	\$78,058.95	\$78,000.00	\$2,000.00
450-800-200		GIL - Sask. Power Taxes	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>CAPITAL ASSET PROCEEDS</b>			<b>\$0.00</b>	<b>(\$2,322.50)</b>	<b>(\$3,875.00)</b>	<b>\$3,875.00</b>
<i>Capital Asset Proceeds</i>			<i>\$0.00</i>	<i>(\$2,322.50)</i>	<i>(\$3,875.00)</i>	<i>\$3,875.00</i>
460-200-100		GG Land Sales - Gain/Loss	\$0.00	(\$2,375.00)	(\$3,875.00)	\$3,875.00
460-250-600		RC Sale of Equipment, Supplies	\$0.00	\$52.50	\$0.00	\$0.00
<b>INVESTMENT INCOME AND COMMISSIONS</b>			<b>\$70,150.00</b>	<b>\$31,274.52</b>	<b>\$92,650.00</b>	<b>(\$22,500.00)</b>
<i>Investment and Income Revenue</i>			<i>\$70,150.00</i>	<i>\$31,274.52</i>	<i>\$92,650.00</i>	<i>(\$22,500.00)</i>
470-100-100		Interest, Investment Income	\$12,000.00	\$11,930.00	\$30,000.00	(\$18,000.00)
470-100-105		Interest -A.R	\$1,000.00	\$1,817.24	\$500.00	\$500.00
470-100-110		GG - Commissions, Dividends, Refunds	\$2,000.00	\$3,463.59	\$5,000.00	(\$3,000.00)
470-100-141		GG - Credit Recovery (Collections)	\$150.00	\$232.69	\$150.00	\$0.00
470-200-200		GG Insurance Claims	\$55,000.00	\$13,831.00	\$57,000.00	(\$2,000.00)
<b>OTHER REVENUES</b>			<b>\$0.00</b>	<b>\$194,532.28</b>	<b>\$111,020.00</b>	<b>(\$111,020.00)</b>
<i>Other Revenue</i>			<i>\$0.00</i>	<i>\$194,532.28</i>	<i>\$111,020.00</i>	<i>(\$111,020.00)</i>
480-150-100		Donations - General	\$0.00	\$214.42	\$500.00	(\$500.00)
480-150-116		Donations - W.C.C	\$0.00	\$20.00	\$20.00	(\$20.00)
480-150-119		Donations - Rec Centre	\$0.00	\$113,895.00	\$91,400.00	(\$91,400.00)
480-150-126		Donations - Parks / Playgrounds	\$0.00	\$16,229.84	\$16,000.00	(\$16,000.00)
480-150-128		Donations - In-Kind Product/Item	\$0.00	\$1,640.00	\$100.00	(\$100.00)
480-170-120		Prepaid Local Imp. #1 Curbs, Gutters	\$0.00	\$29,884.64	\$0.00	\$0.00
480-170-121		Prepaid Local Imp. #2 - Paving	\$0.00	\$29,648.38	\$0.00	\$0.00
480-170-135		Dental Clinic Lease	\$0.00	\$3,000.00	\$3,000.00	(\$3,000.00)